



MINUTES OF THE MEETING OF WHITCHURCH-ON-THAMES VILLAGE HALL
Winbourne, 19:00 Tuesday 07th January 2020

Members Present:

Chairman Keith Brooks (KB)
 Members Charles Cotgreave (CC)
 Jean-Marc Grosfort (JMG)
 Richard Scarce (RS)

Clerk Jane M. Yamamoto (JMY)

Public and Press: None

The meeting started at: 19:00

1	Keith Brooks opened the meeting and the AGM.	Action
2	KB was nominated and voted in as Chairman. CC was nominated and voted in as Vice-Chairman. JMY was nominated and voted in as Treasurer. All present were voted in as part of the Village Hall Management Committee.	
3	Minutes from the previous meeting were approved.	
4	Budget – KB and JMG updated all on the current budget. At the moment, it appeared that the current budget was approximately £6,400. JMG required an up-to-date contact list of all that rent the hall and when payments came in. He required this for the kitchen budget. He also proposed that the VHMC should try to ensure that they are cash flow positive and self-sufficient. He recommended that the Parish Council only contribute when necessary. For example, if the VHMC was cash negative at the end of the financial year. JMY to look into opening up a sub-account for donations.	JMY
5	Projects:	
5.1	Kitchen JMG said that he would be approaching the Allen Foundation, Post Code Lottery and others for funding. He said that he had retracted his application to SODC in order that the Parish Council could use their bid for the new Cricket Club pavilion. This was because the SODC can only approve one application from a village at one time. He expects to commence the renovation work on the kitchen in February	
5.2	Fridge – this would be discussed at the meeting in April.	
5.3	Website – JMG said that he would revitalise the VH’s website with new photos and an online booking system.	

5.4	Boiler – the boiler would need a service before the summer.	
6	Emergency Flood – JMG said that he thought this may bring in another £2k to the VH's budget. It would require some additional work to ensure there was adequate protection as well as a locked cabinet to display the emergency procedures. JMG explained that he will discuss with PC the boiler and water tank which both are in needs of repair/replacement	
7	AOB	
7.1	Coombe Hall Fencing – JMG reported that this was still under discussion with the Parish Council and SODC.	
8.0	Next meeting to be at 1900 on a Friday in April.	