



MINUTES OF THE MEETING OF WHITCHURCH-ON-THAMES PARISH COUNCIL
Virtually at 20:00 Thursday 8th April 2021

Members Present

Chairman Jim Donahue

Members Katherine Higley
Carrie Leadbeater-Hart
Diana Smith
Jon Steward

Officers Present:

Clerk Jane M. Yamamoto

Public and Press: None present.

The meeting started at 20:00.

- 1 **Apologies for absence & Mission Statement** 20:00
No apologies were made.
- 2 **Declaration of Interests** by Councillors on any items on the Agenda
No declarations were made.
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. 20:10
- 4 Chairman's Announcements 20:15
OCC work in the village update
You should be aware of the work was completed in March on laying an asphalt slurry to improve the evenness and to extend the life of the pavements on Manor Road and the High Street. I have had positive feedback that this has made a significant improvement to the appearance and safety of pavements throughout the village.

The only pavement that was not refreshed is the stretch between The Ferryboat and The Toll Bridge. I have had feedback from a few people that roots growing through it make it unsafe for some people. I have raised this to OCC and they said that they will inspect it.

I have also asked OCC to try to prioritise the implementation of the drain improvements by the Greyhound to enable it to be done before the Carriageway refresh of the High Street that is planned for this summer. They are still waiting for dates and pricing approval for these but will try to get it in as soon as possible before the High Street surface refresh work.

They plan to clear the drains end to end on the High Street once the new pipes and street surface refresh work is completed as the tar and chips normally get into the drains.

20 mph Speed Limit next steps

Following the motion at the last meeting, Cllr Smith submitted our request for 20 mph speed limited in the village to OCC. The strategy for how this will be supported in the county is still under development, but the following updates was provided by OALC:



“After Oxfordshire County Council’s unanimous decision in December 2020 to support 20mph in Oxfordshire they are now working on the strategy, plans and timing to implement this. A budget of £200,000 has been allocated to the project. A leader, yet to be appointed, will direct the initiative and create a project group which includes stakeholders such as 20’s Plenty for Oxfordshire to ensure external views are represented. This strategy group will explore where 20mph makes sense, different approaches and designs for different localities, and cost effective processes to make delivery more affordable and may well result in specified areas/parishes/towns generating a single Traffic Regulation Order. The plan and potential cost to roll out 20mph across the county will become clearer in due course.”

The Greyhound Pub

I have been approached by a few people showing support for the Greyhound Pub, given its risk of being sold as a private dwelling, and would encourage one or more residents to take the lead in organising a community support group.

SODC Cllr Peter Dragonetti’s advice is that our best chance of success is to form a strong community group to spearhead our efforts and submit an application to register the pub as an Asset of Community Value (ACV). Cllr Dragonetti had a motion approved requiring SODC to do everything within their legal power to protect local pubs. However he also believes that SODC will be unlikely to approve an ACV application unless they are supported by a strong showing of community support.

A second option is related to a new government grant scheme for community ownership of local pubs and other facilities. The government recently announced a budget of £150m to be allocated for this purpose with matching grants of up to £250,000 per community. I understand that these grants would go to communities wishing to purchase pubs and make them community run ventures. More information on this scheme is expected in June when bids will start to be accepted. Again, the grant would go to a community group wishing to own the pub and not to the Parish Council.

Village Green

Government Coronavirus Guidance was eased on 29 March allowing outdoor Sports Facilities to re-open. The Football club completed installation of the extended backstop nets with reinforced mounts and moved the goals back to the normal east west orientation. As the new backstop nets are starting to sag, Alistair Aitchison is investigating how he can adjust them and also increasing the height of the backstop netting by up to 5 feet.

The new village maintenance contractor Scofell Commercial Landscapes is due to start with their first cut on Friday 9th April. They are a highly professional team based in Newbury with over 40 employees. Their customers include Newbury Showgrounds, Thames Valley Business Park, the Downs Schools, and Lambourne and Pangbourne Parish Council.

5 To approve minutes of the meeting of March 11th and 25th 2021.

Resolution: The Council voted to approve both sets of minutes.

6 Planning Applications – to discuss and agree Council’s response to the following:



6.1 P16/S1919/DIS/ 20:20
Eastfield House, Whitchurch-on-Thames RG8 7HP

The development proposed is partial demolition of care home, construction of extensions and associated works and change of use of land at the rear of the home from C3 to C2 to provide additional external amenity space.

Resolution: The Council voted to object to the application and they agreed with the Forestry and Highways Officers and the Senior Flood Engineer and surrounding residents that the discharges must not be made until the issues were addressed.

6.2 P21/S0844/LB/HH 20:35
Thames Bank South, High Street, Whitchurch-on-Thames RG8 7DB
Single storey timber orangery

Resolution: The Council voted to submit they object to the planning application and that the applicants should seek to work with their neighbours on their application.

7 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council.

7.1 SODC District Councillor Report (Attachment 1)

8 **Finance:** 20:35

8.1 **Resolution:** The following payments were approved for April:

Payment	Amount
Clerk salary (April 2021)	BACS
Zoom (April 2021)	£14.29 DD
OALC (training JD)	£60.00
Alistair Aitchison (seeds for VG)	£73.99

8.2 Bank reconciliations and reports

Resolution: The Council voted to approve the reports.

9.0 Motion to approve annual GDPR training for all councillors – Cllr Higley seconded by Cllr 20:55
Smith. There was some discussion about how this would be enforced. Cllr Donahue suggest that Cllr Higley raise this as a change to the Standing Orders. The Council deferred a decision on this to the next meeting.

10 Motion: To approve the Terms of Reference for TAPAG using the new template – Cllr 21:10
Smith seconded by Cllr Higley (Attachment 2). During the discussion, Cllr Steward raised a motion to defer the debate on this item to a future meeting in accordance with Standing Order Section 10. This was seconded by Cllr Leadbeater-Hart, but the motion to defer discussion was not approved.

Resolution: The Council voted to approve the Terms of Reference as proposed with the removal of the word “possibility” from the linking of residents’ parking to other High Street parking changes in Section 3c.

11 Motion to approve Green Team purchase of trellis and climbing plant (for example, 21:55
honeysuckle) at Triangle at the corner of Hardwick Road and High Street with approval of The Mount’s residents– Cllr Donahue seconded by Cllr Smith



Cllr Donahue explained that the wall is owned by the residents of Mount, but the triangle is assumed to be public land owned by OCC Highways that we maintain with the village maintenance contractor. Alexa received consent from all residents of the Mount to put the trellis there via one of the residents of the Mount.

As the wall is very long, I thought maybe (at least initially) just put a trellis on the short section behind the bench. I suggest honeysuckle, but perhaps a combination of Lonicera periclymenum (native honeysuckle or woodbine; red and cream flowers, very fragrant; but loses its leaves in winter) and L. japonica (keeps its leaves in winter, OK for north-facing walls, smaller yellow flowers but not very fragrant). I've got one of the latter at the front of High Trees on a trellis if you want to look! We could also (now or later) consider having something (annuals or perennials) at ground level in a dug strip by this bit of wall, as obviously the honeysuckle will tend to climb upwards and leave a gap below.

Resolution: The Council voted to approve the Motion.

- 12 Motion to approve updated Residents' Issues List – Cllr Donahue seconded by Cllr Smith (Attachment 3)

Resolution: The Council voted to approve the list with the addition of the pavements issue from a resident.

- 13 Motion to inform the editor of the village website of the proposed Duty of Care tree works on April 21, 2021 so that both the residents and users of Manor Road can be forewarned about the presence of a tree surgeon in the Conservation Area during the day and closure of the playground– Cllr Higley seconded by Cllr Smith

Resolution: The Council voted to approve the motion.

- 14 Motion to close the Manor Road playground on April 22, 2021 so that Duty of Care work can be carried out on the trees. This is to ensure the safety of the children and that the tree surgeon can carry out the work unhindered – Cllr Higley seconded by Cllr Smith

Resolution: The Council voted to approve the motion.

- 15 Motion to appoint Alistair Aitchison as temporary Chair of the VGWG and send him the draft TOR – Cllr Donahue seconded by Cllr Smith

Resolution: The Council voted to approve the motion.

- 16 Parish Councillor application and recruiting

The Council would arrange to interview the candidate prior to the next meeting. It was discussed whether the Council should have a Facebook page. The Clerk would be happy to update a page as long as it was linked to the village website and did not increase her workload as she was already working double the amount of allotted hours/month.

- 17 Update on the Conservation Area Appraisal – Cllr Higley -Deferred
- 18 Update on the dog waste bag survey along Hardwick Road – Cllr Higley -Deferred 21:25
- 19 Update on the Duty of Care work on Manor Road – Cllr Higley - Deferred
- 20 Clarification of differences between Committees and Working Groups in Standing Order 4. - Cllr Leadbeater-Hart -Deferred.



- 21 Pre-school fund raising – Cllr Donahue stated that the Pre-school had decided that they did not want to continue organising the Village Fete as a fundraising activity. This was unfortunate for the village. Someone else would need to organise it, but nothing had been done to find someone at this point.
- 22 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 20:45
- 23 To confirm the dates and times of the next meetings in April prior to the ending of remote meeting on May 7, 2021.
Resolution: The Council voted to approve the next meeting would be Thursday, May 6, 2021.
- 24 Confidential discussion for thank you notes from the Parish Council 21:50
Resolution: The Council voted to approve a thank you note to a resident that the Clerk will draft.
- 25 Meeting closed.



Attachment 1

Report to Whitchurch on Thames Parish Council April 2021

A new joint Local Plan

The two Councils, South Oxfordshire and the Vale of the White Horse, have now agreed to develop a joint Local Plan, which would take the Councils through to about 2040/41 rather than producing new individual plans. There would be significant cost savings from taking this route, in the gathering of evidence, the development of common policies and the inspection process. There is also strong logic in working together on issues such as the development of Didcot, affordable housing and on environmental policies and practices. A joint committee would oversee the process, but the final decision-making would still lie with the individual Councils in order to ensure local accountability

Local Elections, 6th May 2021

Although there are no normal SODC elections this year, we will still be going to the polls to elect our new County Councillor and the new Police and Crime Commissioner. The deadline for applying for a postal vote is 5pm on Tuesday 20th April. We would strongly encourage people to consider applying for a postal vote if they are concerned about voting in person – see

<https://www.gov.uk/government/publications/apply-for-a-postal-vote>.

SODC is looking for people to work at the elections as polling clerks at polling stations. Anyone interesting in applying for work should contact electionstaff@southandvale.gov.uk; all work is Covid-safe and the daily rate is £165-£175.

Recycling Success and Litter Picking

You will have seen the good news about South Oxfordshire coming 2nd in the table of “top recyclers” across the country, with 64% of household waste being sent for recycling. Anyone who has tried to visit the household recycling facility at Oakley Wood recently will understand how we have made it to these heady heights! Our next challenge is to focus on reducing the waste we produce in the first place through Repair Cafés and such like.

Recent Council Motions

The Council meeting of 25th March had a packed agenda, and lasted a full four hours! Amongst other matters, there were 8 motions on the table, all of which related directly to two of the themes within our Corporate Plan (Theme One: protect and restore our natural environment and Theme Four: improve economic and community well-being.)

All 8 motions were passed, including ones to take action to reduce light pollution and the undergrounding of high voltage power lines, one to work closely with Clinical Commissioning Groups to ensure adequate provision of health facilities in our growing communities, one to support a pilot project for a Universal Basic Income in South Oxfordshire, one to establish the principle of community wealth-building in major new developments like Berinsfield and Didcot, one to ensure that developers provide adequate leisure facilities, one to extend the existing policies on diversity and inclusion to cover neurodiversity and finally one to provide as much support as possible for rural pubs as community assets. I proposed the motions in respect of the power lines and rural pubs., the former should have been in the Local Plan, either 2006, 2011, Core Strategy 2020 or the current Local Plan 2035. But better late than never.



Attachment 2



Whitchurch on Thames

Traffic and Parking Working Group

Terms of Reference

08 April 2021 – Date of Approval by the PC

1. NAME

The group's name is Whitchurch on Thames, Traffic and Parking Working Group; referred to as 'TAPWG'.

2. OBJECTIVES

1. To take the lead in analysing and finding solutions to the traffic and parking related issues facing the Village on behalf of the Parish Council by finding ways of addressing parking, speeding, public safety and the reinstatement of verges throughout the Village.
2. To present feasible options to the Parish Council along with reasons for the recommended options which demonstrate this approach is the best remedy for the perceived problems.
3. To use as a starting point the Traffic and Parking strategy included in the 2019 Village Plan previously developed by TAPAG. This should be reviewed in the light of changed circumstances as follows:-
 - (a) The impact of the Covid-19 pandemic on long term traffic and parking patterns in the Village.
 - (b) Feedback received from the two informal consultations which were held with the Village in 2020.
 - (c) The linking of residents parking to the plan as requested by numbers of residents in the 2017 survey and 2020 consultations now that 'Parking Enforcement' is highly likely to be taken over by SODC from the police by Autumn 2021.
4. To ensure that options address the reasonable expectations of residents from all areas of the Village, especially residents and business owners on the High Street who may be most impacted by the proposals.
5. To support and integrate into their proposals the provision of pedestrian safety measures which are being led by the Parish Council.
6. To ensure that all options are feasible by liaising with OCC Highways Department and that all options are compatible with the Highway Code and Government traffic regulations.
7. To consult traffic consultants where necessary, as advised by the Highways Authority, after approval from the Parish Council.
8. To consider the following when forming options:-
 - (a) Safety to pedestrians (improvement/detriment/parity)
 - (b) Safety to drivers (improvement/detriment/parity)
 - (c) Speed through Village (improvement/detriment/parity)
 - (d) Parking availability (improvement/detriment/parity)
 - (e) Impact on congestion (improvement/detriment/parity)
 - (f) Environmental impact (improvement/detriment/parity)
 - (g) Cost
 - (h) Unintended consequences.



3. RELATIONSHIP TO PARISH COUNCIL

1. TAPAG will have no delegated powers and so may not implement any proposal not approved by the Parish Council.
2. The budget for TAPAG led activities will come from the Parish Council on a case by case basis.
3. Traffic consultants must not be appointed without approval from the Parish Council.
4. TAPAG will report to the Parish Council on a regular basis and provide a complete update at least once a quarter.

4. MEMBERSHIP

1. At least one member will be a member of the Parish Council.
2. The remainder of the members will be residents of the Village.
3. TAPAG will communicate any changes of membership to the Parish Council. Members who wish to resign should do so in writing to the Chair of the group with a copy to the Parish Council Chair.
4. The Chair of the group will be appointed by the group but will need to be ratified by the Parish Council.
5. Membership of the group will be reaffirmed at Annual Parish Meetings unless members wish to resign.

5. MEETINGS

1. TAPAG will meet regularly, typically every month.
2. Minutes for each meeting will be circulated to all members and sent to the Parish Council Clerk who will circulate the minutes to the PC members and post them on the Village Website.
3. If members have a conflict of interest they must declare it at the beginning of the meeting.

6. PUBLIC FORUM

To comply with transparency and facilitate public participation TAPWG should hold a public forum every three months. The date and venue should be advertised on the Village Website and Notice Board a month in advance. At the Forum TAPWG should give a full update on the progress of the Group and then invite comments and take questions from residents present and in writing from those unable to attend. Answers should be given at the time or later in writing where necessary.

7. STAKEHOLDERS



TAPAG will consult with the following Stakeholders. The Parish Council, OCC, SODC, Thames Valley police, external consultants and residents of the Village.

8. GENERAL

1. Changes to the Terms of Reference must be approved by the Parish Council.
2. The Parish Council has the authority to disband TAPAG at any time acting reasonably.
3. This Terms of Reference was adopted on 08 April 2021 by approval of the Parish Council.

9. EXPENSES AND INVOICES

Councillors and WG members are responsible for always obtaining value for money. The Parish Council shall ensure as far as reasonable and practicable, that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates (if works exceed £1,000) from appropriate suppliers.

All invoices that are £250 and above in one purchase must be approved prior to purchase and the invoice must be addressed to the Parish Council as noted below. Approval for the payment will be made at the next Parish Council meeting.

Please note that the Parish Council cannot re-claim any VAT from a purchase if an invoice is not addressed to it.

Residents may be reimbursed for purchases made on behalf of the council provided that the expense has been approved by the council in the annual budget and are under £250 in one expense. Expense claims should be submitted with a receipt with an explanation of the item purchased to the Parish Clerk. The expense will then be reimbursed after the next Parish Council meeting.

If an expense by a resident is outside the items approved in the annual budget, the expense must be approved, before purchase, by the Council at the next Parish Council meeting.

Invoices and any queries should be addressed to the Parish Council as below:

Ms. Jane M. Yamamoto, Parish Clerk
Whitchurch-on-Thames Parish Council
11 Hillside, Hardwick Road
Whitchurch-on-Thames RG8 7HL
Parishclerk.whitchurchonthames@gmail.com
07876 714 906

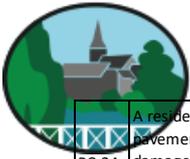


Attachment 3 – Whitchurch-on-Thames Residents issues Update

		Date raised	Raised to	Progress/ actions	Category	Status
PC-3	Complaints by two residents about inconsiderate parking in the upper narrows. In one case the parking blocked a delivery truck that couldn't get through. Proposing yellow lines around the narrows, and on the end of Hardwick Road, so that vehicles can use this junction safely. Also enforcement of parking laws by PC or police.	24/10/2018	Email to Rachel	<p>Mar 2020: JD requested TAPAG provide an update n the situation.</p> <p>April 2019: PC agreed to issue a notice warning of potential traffic tickets if situation does not improve.</p> <p>Jan 2019: Another resident has provided suggested improvements to the High Street parking situation. TAPAG has confirmed that these options are being considered. Blueprint of TAPAG recommendations to be issued in Spring along with Village Plan draft.</p> <p>28 Oct: Rachel highlighted to them that an agreement was made between the Residents of the narrows and the Police to allow some concessions to the parking rules. It could be that there are people parking there now that are not aware of the agreements made however, and could be parking</p>	Traffic and Parking	Open
PC-4	Residents of Hartslock Bridleway and other village residents have asked for the building of new fence along the Thames Path at Coombe Park to be stopped. There is no planning application, it is much closer to the road than the previous fence, and the design is not consistent with the AONB guidelines.	21/1/2019	Emails and phone calls to JD.	<p>Feb 2021: Metal fence along Thames Path now completely replace with Wooden fence. Can be closed.</p> <p>May 2020: SODC has now approved a revised planning application with a timber fence. Suggest we leave this open until the fence is replaced.</p> <p>March 2020: Coombe Park resubmitted planning application to replace metal fence with wooden one at the original location. PC to review.</p> <p>March 2019: PC strongly objected to approval of retrospective planning applications for fence with recommendations for improvement.</p> <p>January 2019: Issue escalated to SODC Enforcement. SODC have allowed the work to continue but have agreed with owner of Coombe Park to have planning application submitted within 10-14 days.</p>	Planning	Closed
PC-6	2 residents asked that the parish council consider residents parking as part of the future traffic and parking strategy	20/6/2019	email to JD	<p>Oct 2020: PC agreed that changes to High Street Parking should be linked to availability of Residents Parking. SODC estimates that Parking Enforcement powers should be in place by November 2021.</p> <p>Mar 2020: Residents parking is requested in the Traffic and Parking Strategy inn the Village Plan. TAPAG is working with OCC and SODC on this, but it is not planned to be part of the first phase to make improvements to the traffic flow.</p> <p>16 Jun: We have confirmed that that the Traffic and Parking Strategy in the upcoming Village Plan includes a request for residents parking but this will not be in the first phase. I suggest we keep this open until the longer term strategy is finalised.</p>	Traffic and Parking	Open
PC-7	Blocked Drains on Hardwick Road. Resident requested support form Drains Czar and PC to address.	23/2/2020	email to JD	<p>Feb 2021: Leave open as OCC needs to check the Soakaways at end of Hardwick Road as they couldn't find them when they did the work in Sept 2020. OCC plan to investigate in FY after April 2021.</p> <p>Sep 2020: OCC has now cleared all drains on Hardwick Road and Swanston Field and parts of the High Street.</p> <p>Mar 2020: Melanie Hardwick, John Bradon, Warren Beard and Cllr Ferguson working to get these reported on Fix My Street and escalate to OCC and SODC as required.</p>	Open Spaces	Open
PC-8	<p>1 iron bollard on village green car park has been uprooted and is lying on the ground.</p> <p>2 Two benches on village green vandalised and dangerous. Need replacing by a contractor so they are securely installed.</p> <p>3 two lights on the left hand side of the upper high street are out.</p> <p>4 the village green itself has been damaged by lorry wheels , causing two rows of deep ruts along the full length of the green left hand side. The ridge is dangerous underfoot.</p>	12/4/2020	JD	<p>1 Iron bollard on village green car park has been uprooted and is lying on the ground. - JD: mentioned this to Jon previously - it is now removed. I believe Johnny took it when he removed the other posts recently. The PC does not see a need for this anymore.- closed</p> <p>2 Two benches on village green vandalised and dangerous. Need replacing by a contractor so they are securely installed. JD: The parish council replaced these - closed.</p> <p>3. Two lights on the left hand side of the upper high street are out. JD: I raised a fixmystreet in January and was told these would be fixed by OCC -1962544 . They now appear to be working. -closed</p> <p>4. The village green has been damaged by lorry wheels , causing two rows of deep ruts along the full length of the green left hand side. The ridge is dangerous underfoot. JD: PC requested that Jon Steward fix this as cricket groundsman. PC will support if needed.</p>	Open Spaces	Open



PC-9	Resident raised issues: - Need to trim Yew Trees at entrance to Manor Road - Growth of bushes on upper high Street narrow is blocking view - Another resident raised concerns about yew trees on Manor Road impacting their property.- Feb 2021.	1/6/2020	Email to JD	Apr: 2021: Yew tree work on manor road planned for 21-22 April. SODC approved further Yew Tree cutting requested by a resident. This further work is subject to review by the Parish Council and may require a bat survey. Mar 2021: Bushes on upper narrows cleared by OCC road works. Yew tree work planned for Spring. Jul 2020: PC approved funding for Heritage Tree surgeon to trim tree on Manor Road Verge. The trees in Manor Road from the entrance up to the playground are now hanging over the road quite low and are being broken off by taller vehicles. Some of them need some trimming. Response: Cllr Higley working to address this. • I drove up to the upper narrows in a higher vantage point vehicle than a normal car, and because the growth into the roadway of bushes on the right-hand side, I was unable to see vehicles waiting to come down. Response: Advised resident to raise on to Fix my street which he did.- Closed • Another point is that the pavement outside the back gate	Open Spaces	Open
PC-10	Residents raised concern about compromised verge on Hardwick Road Across from Jubilee walk and that Jubilee hedges need to be cut back.	4/7/2020	Call to JD	Nov 2020: This work was completed to repair the verge in Sep and the hedges were also cut back by OCC in Nov. Aug 2020: JD and Clerk followed up with OCC and they have confirmed that is has been inspected and will be repaired. Hedges have been added to "hatter list" and will be cut back soon. Additional cones added in the meantime.	Traffic and Parking	Closed
PC-11	Resident raised concern about Thames Water trucks riding on Pavement on Manor Road and damaging the surface. Asked PC to raise to TW.	15/8/2020	Met with JD	Sep 2020: Response received from TW that they already use the 3000 gallon tanker on Manor Road which is the smallest they have. The tanker normally travels on the road once per day. We asked a TW manger who lives in the village to investigate. Sep 2020: Cllr Donahue raised issue to contact at TW, advised to raise a request for size and frequency of lorries on Manor Road to Environmental Information Regulations and also if they have other size tankers that they could use, which he has done as a starting point. Aug 2020: Cllr Donahue met with resident and agreed to raise to TW from PC.	Thames Water	Open
PC-13	Resident asked that we raise the issue of painting white lines on the upper narrows to OCC.	15/8/2020	Email to JD	Mar 2021: OCC confirmed that the line panting will be refreshed this summer all along the High Street after the carriageway refresh is performed. August 2020: Cllr Donahue raised to OCC contacts responsible for road markings.	Traffic and Parking	Open
PC-14	Residents on Hardwick Road expressed concern about noise and swearing from youth playing at the football field.	19/6/2020	Email to JD	Dec 2020: New signs installed asking residents to be respectful "This is a residential area so please keep your voices down in the evening". Sep 2020: PC agree to working of new sighs that included, "This is a residential area, so please keep your voices down in the evening." Jul 2020: Cllr Smith and Cllr Donahue met with the resident. We committed to look at use of signs requesting users be	Village Green	Closed
PC-16	Residents have asked for help in resolving leak on Eastfield Lane near the narrows where water is seeping out.	31/7/2020	email to Clerk	Nov 2020: Repair finally completed by TW in Nov. Sep 2020: TW has now agreed it is their responsibility to repair the leak and is making plans to fix it. Aug 2020: Clerk raised to Thames Water and Cllr Donahue raised to OCC and Flood forum team/ OCC is convinced this	Thames Water	Closed
PC-17	CC and FC raised issue of tap on Village Green needs to be replaced.	15/7/2020	Email to JD	Sep 2020: Cllr Steward getting quotes for a replacement.	Village Green	Open
PC-18	Resident raised concern about the safety of the pavement in front of the Ferryboat for pedestrians.	1/9/2020	Email to JD	Jan2021: Cllr Donahue and Smith discussed options with OCC to trial in Spring when traffic picks up again. One trial to look at impact of Give Way Priority in one direction. Second trial to look at impact of barriers such as bollards. PC agreed to support the trials at Jan meeting. Sep 2020: Cllr Donahue to spearhead this with Cllr Ferguson and others. TAPAG has been asked to request road marking and bollards are part of High Street changes.	Pavements	Open
PC-19	A resident asked that we raise a request to the Bridge Company that health care workers in uniform be exempt from paying the toll at the bridge as least during the pandemic.	9/2/2021	Phone call to JD	Feb 2021: I have raised this to the bridge company but they stated that they had considered this but would find it difficult to differentiate between different key workers such as school teachers, doctors, etc.	Toll Bridge	Closed
PC-20	A resident has suggested that there may be a problem with litter and dog foul bags along Hardwick and may be a need for dog and/or litter bags by the Veg Shed.	9/2/2021	email to council	Feb 2021: Cllr Higley is also investigating this. Some walkers have indicated that they leave dog bags and pick them up on the way back.	Open Spaces	Open
PC-21	A resident of Hillside asked that we contact SODC about having the large Laurel at the bottom of Hillside cut back. It has grown quite large in recent years. They said SODC's initial response	10/2/2021	Request to JD	Feb 2021: JD and Alexa raised to OCC Fix MyStreet. PC said that if OCC did not address it, we could consider funding a local tree surgeon.	Open Spaces	Open
PC-22	A resident requested that the bushes and trees along the south side of Manor Road along Whitchurch House.	28/2/2021	email to JD	Apr 2021: The Green Team plan this as a future working party.	Open Spaces	Open
PC-23	A resident raised the concern that the construction of the new goal posts presented a hazard or tripping or injury until the poles and nets are in place.	9/3/2021	email to KH	Mar 21: The areas around the new post mounts are now taped off. The posts will be installed the weekend of 13-14 March.	Open Spaces	Closed



PC-24	A resident raised the concern that the slurry seal pavement resurfacing on the High Street damaged their property.	8/4/2021	Discussion with JS		Pavements	Open
					Total Open as of Apr 2021	13
					Closed since last update	6
					Closed as of Sep 2020	35
					Total Closed since May 2018	41
					Categories	
					TAPAG - Traffic and Parking	4
					Toll Bridge	1
					Pavements	2
					Thames Water	2
					Village Green	2
					Village Hall	0
					Built Environment	0
					OCC Services	0
					Planning	1
					School	0
					Open Spaces	7
					Total	19