

## First points of contact for Parish Council related activities

- **General** – Chairman Jim Donahue, 07557 668601 or [Email](#) or Clerk Jane Yamamoto, 07876 714906 or [Email](#)
- **Village Hall** – PC contact Katherine Higley, *for information on hiring the hall please see the web-page [here](#).*
- **Traffic and Parking** – Diana Smith (*see TAPWG below*).
- **Pedestrian Safety** – Jim Donahue [Email](#), Diana Smith [Email](#), Carrie Leadbeater-Hart [Email](#)
- **OCC road, pavement and drainage work** – Jim Donahue, 07557 668601 or [Email](#)
- **Open Spaces Maintenance**
  - Village Maintenance Contractor Supervising Officer – Jon Steward
  - Village maintenance working parties, and Open Space guardian responsibilities are coordinated by the [Green Team](#). PC primary contact is Nick Brazil [Email](#).
- **Allotments** – John Coupland – WDAS Chair, [Email](#) PC contact - Katherine Higley, [Email](#)
- **Village Emergency Planning**, Jim Donahue, 07557 668601 or [Email](#), Village Emergency contacts are defined in the Emergency Plan [here](#).
- **Planning Applications** – applications assigned to lead councillors (contact Clerk Jane Yamamoto for general questions, 07876 714906 or [Email](#))
- **GDPR Officer** – Katherine Higley, [Email](#)

## Working Groups affiliated with the Parish Council

### Village Green Working Group:

#### Terms of Reference

Alistair Aitchison (Chair and Football Club) [Email](#)

Cormac Neeson (Cricket Club)

Gavin Jones (Whitchurch Primary School)

Gill Goodwin (WoTHabs)

TBC (Parish Council Representative)

### Traffic and Parking Working Group (TAPWG):

#### [Terms of Reference](#)

Diana Smith (Chair) – [Email](#)

David Baty

Marc Cresswell

Linda Gray

Kit Marriott

Frances Parkes

Mike Rayment

13 May 2022