



Agenda – Meeting of Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Council
to be held at the Village Hall
on Thursday, November 10, 2022 at 20:00

- 1 Apologies for absence and read Mission Statement 20:00
- 2 Declaration of Interests by Councillors on any items on the Agenda
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. 20:05
- 4 Chairman's Announcements 20:10
- 5 To approve minutes of the meeting of the Parish Council meeting of October 13, 2022.
- 6 Planning Applications – to discuss and agree Council's response to the following: 20:20
 - 6.1 P22/S3505/LB
Manor House, High Street, Whitchurch-on-Thames RG8 7EX
Proposed enlargement and refurbishment of bathroom, including removal and replacement of internal partition wall.
 - 6.2 P22/S3877/HH
Farthings, Eastfield Lane, Whitchurch-on-Thames RG8 7EJ
Upward extension to create first floor accommodation, side extension to increase footprint in line with first floor above, internal alterations, replacement windows and doors throughout, replacement roof covering and rendering to part of existing dwelling.
 - 6.3 P22/S3901/FUL
The Walled Garden House, High Street, Whitchurch-on-Thames RG8 7EP
Demolition of existing house and rear outbuildings, replacement by detached dwelling with attached double garage, repair of associated outbuildings adjoining southern site entrance.
- 7 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 20:30
 - 7.1 SODC District Councillor Report (Attachment 1) TBC
 - 7.2 OCC County Councillor Report (Attachment 2) TBC
- 8 Finance 20:40
 - 8.1 To approve the payment schedule for November:

Payment	Amount
Staff expenditure (November 2022)	£471.80
Scofell (November Invoice)	£720.24
NAS (Allotments rent)	£505.42
Herald Graphics (Autumn Bulletin)	£456 BACS
British Legion (wreath)	£23.98 DD
SODC (Dog bin Q2 and Q3)	£904.18
 - 8.2 Bank Reconciliation for October 2022 20:50

- 8.3 Financial Risk and Management (Attachment 3)
- 8.4 Financial Regulations (Attachment 4)
- 8.5 Internal Controls Policy (Attachment 5)
- 8.6 VAT for the Parish Council
- 8.7 Approving Councillors for banking access - Clerk
- 9 Motion that the Parish Council agree to carry out the WoTHabs' plan to restore and to protect the verges on Hardwick Road between the Village sign and the gates of the Hardwick Estate subject to a grant being obtained by the WoTHabs from "Mend the Gap" to do the initial work and approval from Oxfordshire County Council Highways Department. The Parish Council will own and maintain the structure when the work is completed. Cllr Donahue seconded by Cllr Smith 21:00
- 10 Motion that the Parish Council choose one of the following options proposed by the Traffic and Parking Working Group: 21:20
- 1)A "virtual" crossing in the High Street just north of Eastfield Lane with the necessary adjacent parking restrictions.
- 2)A "virtual" crossing in the High Street just north of Eastfield Lane with the necessary adjacent parking restrictions and heritage double yellow lines at the Eastfield Lane, Manor Road and Hardwick Road junctions to enforce the Highway Code.
- 3) The 2022 Oxford County Council Highways approved Residents' Parking Plan*.
- 4) The 2022 Oxford County Council Highways approved Residents' Parking Plan plus the "virtual crossing in the High Street". Cllr Smith seconded by Cllr Parkes
- *This plan could include time limits for non-resident parking at agreed times.
- 11 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:40
- 12 To confirm the date and time of the next meeting on Thursday, December 8, 2022 at 20:00. 21:50
- 13 Confidential discussion for thank you notes from the Parish Council
- 14 Meeting closed. 2200