



## Agenda – Meeting of Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Council  
to be held at the Village Hall  
on Thursday, November 11, 2021 at 20:00

- 1 Apologies for absence & read Mission Statement 20:00
- 2 Declaration of Interests by Councillors on any items on the Agenda
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. Please contact the Clerk, Jane Yamamoto at [parishclerk.whitchurchonthams@gmail.com](mailto:parishclerk.whitchurchonthams@gmail.com) by 17:00 on Thursday, November 11th if you would like to attend. 20:10
- 4 Chairman's Announcements 20:15
- 5 To approve minutes of the meeting of October 14, 2021. 20:25
- 6.0 Planning Applications – to discuss and agree Council's response to the following: 20:30
  - 6.1 P21/S4225/HH  
The White House, High Street, Whitchurch Hill RG8 7HA  
Two storey side and front extensions and alterations.
  - 6.2 P21/S4312/FUL  
Technology Centre, Bozdown Drive, Whitchurch Hill RG8 7QR  
Amendment to proposed link extension following demolition of existing out building.
  - 6.3 P21/S4454/HH  
Thames Bank Cottage, High Street, Whitchurch-on-Thames RG8 7DB  
Variation of condition 2 (Approved plans) in application P20/S3813/HH (Part demolition of existing single storey rear extension. Erection of single storey rear extension. Part conversion of garage) –  
Various minor changes to the approved elevation with minor alternations to the kitchen area.
- 7 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 20:40
  - 7.1 SODC District Councillor Report (Attachment 1) TBC
  - 7.2 OCC County Councillor Report (Attachment 2) TBC
- 8 Finance 20:45
  - 8.1 To approve the payment schedule for November:

Payment	Amount
Clerk salary (November 2021)	TBC
Zoom (November 2021) FINAL	£14.29 DD
Resident's expense for VG	£78.99
Resident's expense for High St. beds	£41.95
Resident's expense for VG	£340
Resident's expense for verge Manor Rd	£212.30
Nova Press (The Bulletin October)	£425 BACS

SODC Dog Bins	£430.56
Clerk expenses – Remembrance wreath	£21.98

- 8.2 Bank reconciliations and reports 20:50
- 8.3 Financial Risk Assessment, Management and Controls (Attachment 3)
- 8.4 Financial Regulations (Attachment 4)
- 8.5 CIL (Community Infrastructure Levy) £2,929.48 must be spent by 5 years after date received.
- 9 Motion: To provide the Clerk with authority to approve up to 5 additional cuts to the Village Green mowing schedule at £45/cut on an annual basis– Clerk seconded by Cllr Donahue 20:55
- 10 Motion: To have a defibrillator installed near the Cricket pavilion on the Village Green – Clerk seconded by Cllr Smith Attachment 5 21:00
- 11 Motion: To approve OCC’s proposal for bollards at the lower narrow for pedestrian safety, subject to consultation feedback on bollard types, location etc. – Cllr Donahue seconded by Cllr Smith 21:10
- 12 Village Green use for resident for private classes – Cllr Donahue 21:20
- 13 Playground Safety proposal for improvements – Cllr Steward 21:25
- 14 Tea Hut proposal – next steps – Cllr Donahue 21:35
- 15 Treescape Project – update – Cllr Higley 21:45
- 16 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:50
- 17 To confirm the date and time of the next meeting on Thursday, December 9, 2021 at 20:00. 21:55
- 18 Confidential discussion for thank you notes from the Parish Council
- 19 Meeting closed. 22:00