



Agenda – Meeting of Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Council
to be held at the Village Hall
on Thursday, September 14, 2023 at 20:00

- 1 Apologies for absence & read Mission Statement 20:00
- 2 Declaration of Interests by Councillors on any items on the Agenda
- 3 Co-option of New Councillor 20:05
- 4 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. Please contact the Clerk, Jane Yamamoto at parishclerk.whitchurchonthames@gmail.com by 17:00 on Thursday, September 14th if you would like to attend. 20:10
- 5 Chairman's Announcements 20:20
- 6 To approve minutes of the meeting of July 13, 2023.
- 7 Planning Applications – to discuss and agree Council's response to the following: 20:35
 - 7.1 P23/S2413/HH
Pavilion Cottage, Eastfield Lane, Whitchurch-on-Thames RG8 7EJ (EXT DENIED)
First floor rear extensions and general alterations.
 - 7.2 P23//S1070/FUL
The Walled Garden House, High Street, Whitchurch-on-Thames RG8 7EP (EXT GRANTED)
Demolition of existing dwelling and rear outbuildings, replacement by a detached dwelling and detached double garage (Amended application following withdrawal of application P22/S3901/FUL and as amplified by additional information received 31 July 2023).
- 8 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 20:40
 - 8.1 SODC District Councillor Report (Attachment 1) TBC
 - 8.2 OCC County Councillor Report (Attachment 2) TBC
- 9 Finance 20:45
 - 9.1 To approve the payment schedule for August/September:

Payment	Sub-total	VAT	Total
Staff expenditure for August and September			£1,419.00
Herald Graphics			£544 BACS
Scofell (July)	£739.98	£148.00	£887.98 BACS
Scofell (August)	£739.98	£148	£887.98
HM Land Registry	Cheque no. 000530		£30.00
Dan Hazell			£2,996.40 BACS
Ebay (dividers)			£11.99 DD

Resident (Plan for Muddy Lane)			£50.39 BACS
Moore (External Audit)	£210.00	£42.00	£252.00 BACS

9.2 Receipts:

Receipts	Amount
SODC (2 nd half of Precept) 6/9/23	13,540.00
HM Land Registry (via BACS Clerk)	£30.00

9.3 Bank Reconciliations, Payments and Receipts (April, May, June, July, August 2023)

9.4 External Audit – Clerk/RFO (Attachments 3, 4)

- 10 Motion to approve the changes to the Maintenance Contract – Cllr Donahue seconded by Cllr Parkes (Attachment 5) 20:50
- 11 Motion to approve the Vexatious Policy (Attachment 6)– Cllr Parkes seconded by Cllr Donahue 21:00
- 12 Motion to approve to publish an updated Residents issue list. Cllr Donahue seconded by Cllr Smith (Attachment 6) 21:10
- 13 Village Green update (Attachment 7)– Cllrs Parkes and Donahue 21:20
- 14 Manor Road Playground – Cllr Smith 21:30
- 15 Deep Cleanse for Village- Clerk (Attachment 8) 21:40
- 16 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:50
- 17 To confirm the date and time of the next meeting on Thursday, October 12, 2023 at 20:00.
- 18 Confidential discussion for thank you notes from the Parish Council
- 19 Meeting closed. 22:00