



## Agenda – Meeting of Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Council  
to be held at the Village Hall  
on Thursday, March 14, 2024 at 20:00**

- 1 Apologies for absence & read Mission Statement 20:00
- 2 Declaration of Interests by Councillors on any items on the Agenda
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. Please contact the Clerk, Jane Yamamoto at [parishclerk.whitchurchonthames@gmail.com](mailto:parishclerk.whitchurchonthames@gmail.com) by 17:00 on Thursday, March 14th if you would like to attend. 20:05
- 4 Chairman's Announcements 20:10
- 5 To approve minutes of the meeting of February 8, 2024.
- 6 Planning Applications – to discuss and agree Council's response to the following: 20:15
- 6.1 P24/S0551/FUL  
The Bull Pen, Path Hill, Goring Heath h-on-Thames RG8 7RE  
Replacing existing yurt with proposed structure
- 6.2 P24/S0464/FUL  
Whiteways, Hardwick Road, Whitchurch-on-Thames RG8 7HW  
Sub-division of existing dwelling into two dwellings; to include proposed single storey rear extension and 2 storey extension to the inner north elevation, construction of a new porch to east elevation and detached garages. Associated parking, landscaping, private amenity and access arrangements.
- 6.3 P24/S0635/DIS  
Technology Centre, Bozdown Drive, near Whitchurch Hill RG8 7QR  
Discharge of condition 12 (Surface Water Drainage) on application P22/S3223/FUL The demolition of buildings; the erection of a new part single storey, part two storey building for the research / testing of electric battery technology and associated test chambers; and the erection of buildings and compound for storage and other ancillary facilities.
- 7 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 20:20
- 7.1 SODC District Councillor Report (Attachment 1) TBC
- 7.2 OCC County Councillor Report (Attachment 2) TBC
- 8 Finance 20:25
- 8.1 To approve the payment schedule for March:

Payment	Sub-total	VAT	Total
Staff expenditure (March)			£541.80
Street Solutions (cones/tape)	£55.76	£11.16	£66.92 DD
Community Heartbeat	£52.00 +£11.39 (carriage)	£4.95	£68.34 BACS
OALC (annual membership)	£141.97	£28.39	£170.36

## 8.2 Receipts:

Receipts	Amount
SSEN (First Aid grant)	£1,430
Herald Graphics (commission)	£70

- 8.3 Bank Reconciliations (February 2024) (Attachments 3, 4, 5, 6) 20:30
- 8.4 Maintenance Contract for 2024-2025 (Attachment 7, 8)
- 9 Insurance Pre-renewal Document (Attachment 9)
- 10 Motion to approve a £500 contribution towards the cost of a replacement post in the WOT Allotments – Cllr Higley seconded by Cllr Smith 20:45
- 11 Motion to approve the Emergency Plan V 1.5 (Attachment 10)– Cllr Donahue seconded by Cllr Parkes 20:55
- Discussion of the following Emergency Team action for the Parish Council:
1. The Parish Council will confirm how affected residents with riparian responsibilities should be notified of planned SODC activities.
  2. Parish Council requested to initiate a consultation with SSEN and local residents in Manor Road and Eastfield Lane who are supplied by pole mounted cable to explain the issue of safety, supply resilience, the trees and seek their views.
  3. Parish Council to request an update from Thames Water on Eastfield Lane Sewage pumping station performance. Instrumentation had previously been added allowing Thames Water to monitor its performance.
- 12 Motion to seek/accept additional funding for willow tunnel in the Manor Road Playground - Cllr Smith seconded by Cllr Higley 21:05
- 13 Parish Council to discuss donation of £300 to the Friends of St. Mary's and St. John's for the acoustic cladding at The Old Stables (Attachment 11, 12) -Cllr Donahue 21:15
- 14 Whitchurch Primary School Parents Association Colour Run Event on Friday, April 19, 2024 21:25
- 15 Update from Flood Forum Team on January 2024 flood investigation (Attachment 13) – John South, Richard Wingfield, Geoff Weir 21:35
- 16 New light for the Upper Narrows – Cllr Donahue 21:45
- 17 Tea Hut Replacement Options – Cllr Parkes 21:55
- 18 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list.
- 19 To confirm the date and time of the next meeting on Thursday, April 11, 2024 at 20:00.
- 20 Confidential discussion for thank you notes from the Parish Council
- 21 Meeting closed. 22:00