



## Agenda – Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Council  
to be held at the Village Hall  
on Thursday, June 13, 2024 at 21:00

- 1 Apologies for absence & read Mission Statement 21:00
- 2 Declaration of Interests by Councillors on any items on the Agenda
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. Please contact the Clerk, Jane Yamamoto at [parishclerk.whitchurchonthames@gmail.com](mailto:parishclerk.whitchurchonthames@gmail.com) by 17:00 on Thursday, June 13, 2024 if you would like to attend. 21:05
- 4 Chairman's Announcements 21:10
- 5 To approve minutes of the meeting of May 23, 2024. 21:15
- 6 Planning Applications – to discuss and agree Council's response to the following: 21:20
- 7.1 P24/S1640/HH  
Mill Cottage, High Street, Whitchurch-on-Thames RG8 7DH  
Internal alterations and first-floor extension over existing flat roof
- 7.2 P22/S1679/DIS  
Walled Garden House, High Street, Whitchurch-on-Thames RG8 7EJ  
The application is for: Discharge of conditions 5 (Surface water drainage works (details required), 6 (Foul drainage works (details required), 9 (Electric Vehicle Charging Points (details required) and 14 (Tree Protection (General) on application P23/S1070/FUL (Demolition of existing dwelling and rear outbuildings, replacement by a detached dwelling and detached double garage)
- 8 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 21:25
- 8.1 SODC District Councillor Report (Attachment 1) TBC
- 8.2 OCC County Councillor Report (Attachment 2) TBC
- 9 Finance 21:35

- 9.1 To approve the payment schedule for June:

Payment	Sub-total	VAT	Total
Staff expenditure (June)			£541.80
Village Hall (projector)			£25.00
Claire Connell (Internal Audit)	£280.00		£280.00

- 9.2 Receipts:

Receipts	Amount

- 9.3 Motion to approve the Year End Financial Reports (Attachments 3,4) – Cllr Donahue seconded by Cllr Parkes 21:40
- 9.4 The Internal and External Audit reports had been received and the Council has taken appropriate action on all matters raised in reports from internal and external audits.
- 9.5 Motion to approve the Internal Auditor Report for 2023/2024 for submission to the External Auditor (Attachment 5,6)– Cllr Donahue seconded by Cllr Parkes
- 9.6 Motion to approve the AGAR Section 1 (Attachment 7)– Cllr Donahue seconded by Cllr Parkes
- 9.7 Motion to approve the AGAR Section 2 (Attachment 8) Cllr Donahue seconded by Cllr Parkes
- 9.8 Motion to approve the Notice to the Public in the first 10 days of July 2023 (Attachment 9)- Cllr Donahue seconded by Cllr Parkes
- 9.9 Financial Regulations (Attachment 10)- Clerk
  
- 10 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:50
- 11 Items for Report and Inclusion on the next Agenda
- 12 To confirm the date and time of the next meeting on Thursday, July 11, 2024 at 20:00. 21:55
- 13 Meeting closed. 22:00