



## Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Parish Council  
to be held at Whitchurch-on-Thames Village Hall  
on Thursday, July 10, 2025 at 20:00**

### AGENDA

- 1 Apologies for absence & read Parish Council Declaration
- 2 Declaration of Interests by Councillors on any items on the agenda.
- 3 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item.
- 4 To approve minutes of the Parish Council meeting of Thursday, June 12, 2025.
- 5 Chairman’s Announcements - Cllr Donahue
- 6 To receive reports from District and County Councillors.
  - 6.1 South Oxfordshire District Council - Cllr Dragonetti
  - 6.2 Oxfordshire County Council – Cllr Filipova-Rivers
- 7 Planning Applications – to agree Council’s response to the following notification(s).
  - 7.1 **P25/S1535/HH** - Existing rear extension to be replaced with new single storey orangery extension.  
**Meadow Court High Street Whitchurch-on-Thames RG8 7DB**
  - 7.2 **P25/S1536/LB** - Existing rear extension to be replaced with new single storey orangery extension.  
**Meadow Court High Street Whitchurch-on-Thames RG8 7DB**
- 8 Planning Update – A report on decisions made by SODC, applications currently under consideration and any other relevant planning matters (Clerk)
- 9 Finance
  - 9.1 To approve the payment schedule for July:

Payment	Sub-total	VAT	Total
Staff Expenditure		-	620.20
Scofell – Monthly Grounds Maintenance – Inv 36534	694.44	138.89	833.33
OALC – Cllr Donahue (Training)	30.00	6.00	36.00
Pd - Lloyds Bank – June Bank Charges		-	4.25
Pd - Heritage Tree Services - Playground	345.17	69.03	414.20
Pd - Annual Assembly Refreshments (Cllr Reimbursement)			50.40
Pd - Leslie Maynerd – GROW Team Expenses (Reimbursement)		-	39.99

- 9.2 To note Receipts:

Receipts: None	Amount
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- 9.3 To approve the Bank Statement and Bank Reconciliation to end June 2025 – RFO
- 10 **Motion:** The Parish Council to accept an s19 grant from OCC of £2,500 and to spend the whole amount on the Topographical survey to be carried out by Brunel Ltd.  
**Proposer:** Cllr Donahue, **Seconder:** Cllr Smith

- 11 **Motion:** Conduct a review of dead trees and branches on Muddy Lane in cooperation with the Green Team Guardian and WOTHabs to make a recommendation to the Parish Council on which ones should be removed.  
**Proposer:** Cllr Donahue, **Seconder:** Cllr Smith
- 12 To consider the increased instances of dog fouling in the village and to agree steps which the Parish Council can take to address this problem
- 13 Benches on The Village Green (Cllr Parkes, Update)
- 14 Report to Councillors on the Hardwick Road Verges Project (Clerk)
- 15 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list.
- 16 To consider the wording for any Thank You notes to be sent on behalf of the Parish Council
- 17 Items for Report and Inclusion on the next Agenda – deadline Thursday, September 4, 2025.
- 18 To confirm the date and time of next meeting as Thursday September 11, 2025 at 20:00.