



Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Parish Council
to be held at Whitchurch-on-Thames Village Hall
on Thursday, February 13, 2025 at 20:00

AGENDA

- 1 Apologies for absence & read Parish Council Declaration 20:00
- 2 Declaration of Interests by Councillors on any items on the agenda. 20:01
- 3 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item. 20:02
- 4 To approve minutes of the Parish Council meeting of Thursday, January 9, 2025. 20:10
- 5 Vacancy on the Parish Council – Update on Progress (Clerk) 20:12
- 6 Chairman’s Announcements (Cllr Donahue) 20:15
- 7 To receive reports from District and County Councillors. 20:25
 - 7.1 South Oxfordshire District Council (Cllr Dragonetti)
 - 7.2 Oxfordshire County Council (Cllr Bulmer)
- 8 Planning Applications – to discuss and agree Council’s response to the following: 20:35
 - 8.1 **P25/S0035/HH**
Alterations including changes to the external fenestration and replacement of the existing deck terrace. Proposed balcony on front (east) elevation.
The Mill High Street Whitchurch on Thames RG8 7DG
- 9 Planning Appeal Consultation - to discuss and agree Council’s response to the following:
 - 9.1 **P24/S3513/DA**
Without planning permission, in relation to the building sited on the Land in the indicative position as shown edged orange on the Plan and inset map, the material change of use of that building from agriculture, to mixed use of agriculture, general storage and residential dwelling. Without planning permission, the creation of hardstanding sited on the Land in the indicative position as shown hatched blue on the Plan and inset map, that facilitates the material change of use. (SE23/55).
Butlers Farm Goring Heath Road Whitchurch Hill Oxon RG8 7PN
- 10 Planning Update – A report on decisions made by SODC, applications currently under consideration and any other relevant planning matters (Clerk) 20:45
- 11 Finance 20:50
 - 11.1 To approve the payment schedule for February:

Payment	Sub-total	VAT	Total
Staff Expenditure – February			639.10
Stamps and Stationery – ASDA (Paid)		NIL	10.30
National Allotment Society – Annual Membership	70.00	14.00	84.00
Printinco – Winter Bulletin		NIL	507.00
OALC – Training Course (Cllr Donahue)	60.00	12.00	72.00

11.2 Receipts:

Receipts - None	Amount
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- 11.3 To approve the Bank Statement and Bank Reconciliation to end January 2025 – RFO
- 11.4 To approve the re-appointment of Claire Connell as Internal Auditor for the Council Year of 2024/25 and to approve the signing of a Letter of Engagement (RFO)
- 11.5 To consider Grant Applications as below:
1. Action for Pangbourne Toilets – Request for £800.00
 2. Whitchurch-on-Thames Twinning Association – Request for unspecified amount
- 11.6 To consider and agree to continue to automatically receive CIL Money from SODC
- 11.7 To consider the renewal of the membership to Community First Oxfordshire, at a cost of £55.00
- 12 **Motion:** Proposer Cllr Higley, Seconder Cllr Smith 21:05
 To purchase native daffodils for Manor Road Conservation Area following a request from a resident.
- 13 Traffic and Parking Matters 21:10
- 13.1 Update to Councillors on Traffic and Parking – Cllr Smith
- 13.2 **Motion:** Proposer Cllr Smith, Seconder Cllr Parkes
 To close down the Traffic and Parking Working Group (TAPWG)
- 13.3 Update to Councillors on Traffic & Speeding in the High Street, including recent results and to consider next steps – Cllr Parkes
- 13.4 To discuss safety of pedestrians in The Narrows following resident reports of near misses, and to consider possible steps which the Parish Council may take to address the situation.
- 13.5 **Motion:** Proposer Cllr Parkes, Seconder Cllr Donahue
 To purchase 4 solar lights at a cost of £45.99, to permanently install in the Upper Narrows following successful trial period.
- 13.6 Update to Councillors on the progress of ongoing construction projects, road conditions and resident safety issues on Eastfield Lane – Cllr Donahue
- 14 Report to Councillors on the Ruth Popper Playground – Cllr Higley 21:30
- 15 Report to Councillors on the Hardwick Road Verges Project – Clerk 21:35
- 16 Report to Councillors on the Village Green Tea Hut project – Cllr Parkes 21:40
- 17 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:45
- 18 Items for Report and Inclusion on the next Agenda – deadline Thursday, March 6, 2025. 21:55
- 19 To confirm the date and time of next meeting as Thursday March 13, 2025 at 20:00. 21:55