



Agenda – Meeting of Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Annual Meeting of the Council
to be held at the Village Hall
on Thursday, May 11, 2022 at 20:00**

- 1 Apologies for absence and read Mission Statement 20:00
- 2 Election of Chair, Vice-Chair, RFO and Chairs of Working Groups and Committees
- 3 Declaration of Interests by Councillors on any items on the Agenda
- 4 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. 20:05
- 5 Chairman's Announcements 20:10
- 6 To approve minutes of the meeting of the Parish Council meeting of April 13, 2023.
- 7 Planning Applications – to discuss and agree Council's response to the following: 20:20
 - 7.1 P23/S1340/DIS
Uplands Cottage, Hardwick Road, Whitchurch-on-Thames RG8 7HH
Discharge of condition 5(Schedule of Materials) on application P21/S4904/FUL (Demolition of existing and erection of a new dwelling).
 - 7.2 P23/S1328/LB
Wellesley House, High Street, Whitchurch-on-Thames RG8 7HF
To replace 4 x non-historic wooden frame windows with 4 x wooden frame, slimline double glazed windows.
 - 7.3 P23/S1337/DIS
House-on-the-Hill, Hardwick Road, Whitchurch-on-Thames RG8 7HW
Discharge of condition 4 (Tree Protection) on application ref. P22/S1321/HH (Demolition of existing entry porch, construction of new entry porch as well as new, double volume rear extension. Cosmetic improvements to the north elevation and boot room.)
 - 7.4 P22/S4285/HH
19 Swanston Field, Whitchurch-on-Thames RG8 7HP
Detached garden room/outbuilding. (The scale and size of the proposed outbuilding has now been reduced, as shown on amended plans received 21 March 2023 and additional information for the forestry officer received 21 April 2023).
 - 7.5 P23/S1438/LB
2 Hill Cottages, High Street, Whitchurch-on-Thames RG8 7HG
Removal of 3 rooflights from north elevation. Installation of a conservation rooflight into north elevation.
 - 7.6 P23/S1484/DIS
BP Technology Centre, Bozdown Drive, Reading RG8 7QR
Discharge of Conditions 6 (Tree Protection), 9 (Construction Traffic Management), 10 (Construction Method Statement – 2) and 16 (Archaeology WS) under application reference number P22/S3223/FUL (The demolition of buildings; the erection of a new part single storey, part two storey building for the research/testing of electric battery technology and associated test chambers; and the erection of buildings and compound for storage and other ancillary facilities).

- 7.7 P23/S1445/HH
Lane End Cottage, Eastfield Lane, Whitchurch-on-Thames RG8 7EJ
Building a two-bay oak-frame garage to be used as a garden/cycle store and workshop.
- 7.8 P23/S1404/FUL
Uplands Cottage, Hardwick Road, Whitchurch-on-Thames RG8 7HH
Demolition of 95% of existing dwelling and erection of 3 bay garage on part footprint of dwelling.
- 8 To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council. 20:30
- 8.1 SODC District Councillor Report (Attachment 1) TBC
- 8.2 OCC County Councillor Report (no report due to election)
- 9 Finance 20:40

9.1 To approve the payment schedule for May:

Payment	Sub-total	VAT	Total
Staff expenditure			£506.80
Resident (reimbursement of tap)			£23.49
Herald Graphics (Spring Bulletin)	£		£417.00
Sadhama (2 marquees)	£		£400.00 BACS
Scofell	£739.98	£148.00	£887.98
Village Hall (Grant)			£1000
SODC (Annual license)			£70

8.2 Receipts

No receipts	
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- 8.3 Bank Reconciliation for March 2023
- 9 Motion to approve the Insurance policy (Attachment 3) – Clerk seconded by Cllr Donahue 20:50
- 10 Motion to approve the draft Heads of Terms of Agreement to send to the Cricket Club for review (Attachment 4)– Cllr Donahue seconded by Cllr Parkes 21:00
- 11 Motion to approve the Parish Council’s application for a ‘Hedge’ Tree Park from the Woodland Trust as part of the Queen’s Green Canopy. These would be planted along Muddy Lane and would include Dog Rose, Hawthorn, Hazel, Crab Apple and Dog Wood. Cllr Higley seconded by Cllr Smith 21:20
- 12 Lease of Playground strip (Attachment 5,6) Cllr Smith 21:30
- 13 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:40
- 14 To confirm the date and time of the Annual Assembly of the Parish on Thursday, May 25, 2023 at 19:30 and the next PC meeting on Thursday, June 8, 2023 at 20:00.
- 15 Confidential discussion for thank you notes from the Parish Council.
- 16 Meeting closed. 2200