



Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Parish Council
to be held at Whitchurch-on-Thames Village Hall
on Thursday, 9th July 2026 at 20:00**

AGENDA

- 1 Apologies for absence & read Parish Council Declaration
- 2 Declaration of Interests by Councillors on any items on the agenda.
- 3 To approve minutes of the Parish Council meeting of Thursday, 11th June 2026.
- 4 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item.
- 5 Chairman’s Announcements.
- 6 To receive reports from District and County Councillors.
 - 6.1 South Oxfordshire District Council
 - 6.2 Oxfordshire County Council
- 7 Planning Applications – to agree the Parish Council’s response to the following notification(s).
 - 7.1 **P26/S1609/HH** - House: Proposed front extension, insertion of new windows to first floor side elevation and rooflights to main house. Roof: Retiling of main house roof with tiles to match, replacement double glazed windows to main house. Garage: Demolition of existing conservatory, construction of new pitched roof extension for home gym and raising of existing roof to enable home office in roof space.
Swanston West, High Street, Whitchurch-on-Thames, Reading RG8 7ER
 - 7.2 **P25/S3121/O** - The erection of four dwellings with all matters reserved except access (Amended).
Land south of Hardwick Road, Hardwick Road, Whitchurch-on-Thames, RG8 7HL
- 8 Planning Update from The Clerk
- 9 Finance
 - 9.1 To approve the payment schedule for July:

Payment	Sub-total	VAT	Total
Clerk Salary for July			693.35
HMRC (PAYE and NICs – Q1)			209.55
Claire Connell (Internal Auditor)			280.00
Leslie Maynerd (MOWS Expenses)			38.54
Richard Williams (Bulletin/Postage Expenses) PAID			13.32
OALC (Councillor Training)	125.00	25.00	150.00
Scofell Landscapes (Monthly Grounds Maintenance)	729.16	145.83	874.99
Lanes Mains (Village Green Water Main Replacement)			5780.00
Lloyds Bank – July Bank Charges DD			4.25

- 9.2 To note Receipts since the last meeting:

Receipts	Amount
HMRC – VAT Reclaim for 2025-2026	6218.71
Warmingham and Co. – Bulletin Advertising	195.00

- 9.3 To approve the Bank Statement and Bank Reconciliation to end June 2026
- 9.4 To consider a Budget Monitoring document to the end of June 2026
- 9.4 To note and approve contractual payments due to be made in August (no Parish Council meeting)

Payment	Sub-total	VAT	Total
Clerk Salary for August			693.35
Lloyds Bank Charges			4.25
Scofell Landscapes (Monthly Grounds Maintenance)	729.16	145.83	874.99
Information Commissioner's Office (ICO Annual Fee)			47.00

- 10 Update from Cllr Donahue on Tea Hut Feasibility
- 11 **Motion:** To add Health and Safety as a standard agenda item at future Parish Council meetings.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 12 **Motion:** To develop and maintain a risk register for regular review.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 13 **Motion:** To adopt a document and policy register.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 14 To review progress on items on the Parish Council Action List and agree any revision.
- 15 To consider a confidential report from the Playground Group regarding legal guidance received, to consider a proposal on next steps and to consider future options as to how to proceed.
- 16 To consider a proposal from the Playground Group to approve spending from reserves, and to agreed limits, on professional, statutory and legal fees as may be incurred in relation to item 15 above.
- 17 Items for Report and Inclusion on the next Agenda – deadline Thursday, 3rd September 2026.
- 19 To confirm the date and time of next meeting as Thursday, 10th September 2026 at 20:00.