



Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Parish Council
to be held at Whitchurch-on-Thames Village Hall
on Thursday, December 11, 2025 at 20:00**

AGENDA

- 1 Apologies for absence & read Parish Council Declaration
- 2 Declaration of Interests by Councillors on any items on the agenda.
- 3 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item.
- 4 To approve minutes of the Parish Council meeting of Thursday, November 13, 2025.
- 5 Chairman’s Announcements - Cllr Donahue
- 6 To receive reports from District and County Councillors.
 - 6.1 South Oxfordshire District Council - Cllr Dragonetti
 - 6.2 Oxfordshire County Council – Cllr Filipova-Rivers
- 7 Planning Applications – to agree Council’s response to the following notification(s).
 - 7.1 **P25/S3590/HH** Proposed new rooflight and change of fenestration
10 Swanston Field, Whitchurch-on -Thames RG8 7HP
 - 7.2 **P25/S3756/HH** Proposed ground floor front/side extension.
Royal Oak Cottage High Street Whitchurch-on-Thames RG8 7HF
- 8 Planning Update – A report on decisions made by SODC, applications currently under consideration, any applications received after the agenda was published and any other relevant planning matters (Clerk)
- 9 Finance
 - 9.1 To approve the payment schedule for December and to note payments and receipts since the last meeting:

Payments:	Sub-total	VAT	Total
Staff Expenditure (December)	-	-	676.20
National Allotment Society	-	-	590.00
Scofell Landscapes – Grass Cutting	694.44	138.89	833.33
Lloyds Bank – Service Charges (DD)	-	-	4.25

Receipts:	Amount
None	-
- 9.2 To approve the Bank Statement and Bank Reconciliation to end November 2025 – RFO
- 9.3 To approve the Budget for 2026/27
- 9.4 To agree on the Precept Request amount for 2026/27 as per the Approved Budget
- 10 Update to Councillors on the Hardwick Road verges project. (Clerk)
- 10.1 To approve payment of Project Management Costs to Clerk
- 11 Update to Councillors on Benches in the Village (Cllr Parkes)

- 12 Parish Council Action List - To review progress on any open actions from previous Parish Council meetings and agree any revision.
- 13 To consider the wording for any Thank You notes to be sent on behalf of the Parish Council
- 14 Deadline for items / motions for inclusion on the next Agenda – Tuesday, December 30, 2025.
- 15 To confirm the date and time of next meeting as Thursday, January 8, 2026 at 20:00.