

New Pavilion Working Group

Minutes Meeting No.6 – 23rd October 2019

Present:

Neil Huntington (NH) – Chair & Community and Development Advisor

Warren Beard (WB) – Community Representative

John Bradon (JB) - Community and Village Plan

Frances Dixon (FD) – Community Representative

Jim Donahue (JD) - PC Chair

Cormac Neeson (CN) - Cricket Club

Apologies:

None

1. Frances Dixon - The team welcomed Frances into the group. Frances grew up in the Village and after a short period away, is once again a resident. Frances is an enthusiastic netball player and is keen to help her community.

Note.

2. Minutes and Village Web Site – The minutes of meeting No.5 were approved. The group offered thanks to Richard Wingfield and Hilary Jensen for creating a page for the NPWG on the WoT Web Site. Future minutes and significant documents will be placed on the site so they can be accessed by the community and be recorded. **Note.**

3. Business Plan / Funding Document – The group agreed the following timetable; WB to update the draft with the additional points discussed and circulate to the group within 2 weeks; the group will have 1 week to review the document and provide comments and additional information; WB to update the report adding comments made by the group and issue final draft within the following week. The target is to have the document agreed by the next meeting (27th November) and available for the SODC grant submission deadline of the 2nd December.

FD agreed to assist with the sports development plan section, NH to prepare a budgets section addressing likely income and costs, JD to take photographs of the current state of the existing pavilion.

NH to approach Nick Brazil and discuss the possibility of preparing a short video and a PP presentation will follow.

Action WB and everyone.

4. Charitable Status – JB raised a number of issues and suggested the group members should become trustees to avoid duplication. CN to consider and respond. It was agreed that the ‘objective’ of the charity would be to promote and encourage ‘sport and fitness’. The PC would be asked to issue a letter confirming that they will make funds of at least £5,000 available. JD to raise the latter point with the PC. **Action JB, CN & JD.**

5. Register for Gift Aid – to be progressed alongside charitable status. **Action JB.**

6. Clubmark – JB to provide CN with the contact at Kidmore End CC who has previously successfully obtained Clubmark status. CN will also establish what measures have been put in place by the WoT football club. FD to see if anything helpful can be obtained from her netball club. **Action CN, FD & JB.**

CN to confirm the date of the CC AGM and invite group members to present proposals and discuss fund raising. **Action CN.**

7. Fund Raising & List of Target Donors – JD to arrange meeting with SODC on 12th November to discuss CIL & S106 opportunities (JD, JB, NH to attend). Others bodies to be approached will include Sports England for ‘Inspired Facilities’ and the Football Association for ‘Football Foundation’. WB to establish details from local contact. **Action JD, JB WB & NH.**

JB to ask Jean Marc Grosford for the Communities First information regarding potential donors. **Action JB.**

8. Specification and Budgets – No additional comments. **Note.**

9. Future Meetings – The next two meetings will be held on Wednesday 27th November and 15th January 2020. Thereafter, meetings will be held on the first Wednesday night of each month all starting at 8.00pm. The target being to limit the discussions to 1 hour. CN agreed that the CC would provide a stand in if he is not available and it was likely to be Mike Butt. **Note.**

Future Meetings:

Wednesday 27th November at 8.00pm

Wednesday 15th January 2020.

Thereafter; 8.00pm on the first Wednesday of each month throughout 2020.

Approved

Date