



Minutes of Extraordinary Meeting of Whitchurch-On-Thames Parish Council

Held in the Front Garden of 11 Hillside, Hardwick Road,
on Tuesday, June 29, 2021 at 17:00

Members Present

Chairman Jim Donahue

Members Katherine Higley
Diana Smith

Officers Present:

Clerk Jane M. Yamamoto

Public and Press: None

The meeting started at 17:00.

- 1 Apologies for absence & read Mission Statement 17:00
Cllr O'Grady sent his apologies.
- 2 Declaration of Interests by Councillors on any items on the agenda
No declarations were made.
- 3 Public Forum - an opportunity for members of the public to express their point of view on
any item on the agenda.
- 4 Finance 17:10
- 4.1 Motion to approve the AGAR (Annual Governance and Accountability Return) which includes
the Notice for the period for the exercise of public rights and unaudited accounting
statements, Section 1 Annual Governance Statement, Section 2 Accounting Statements.
Clerk seconded by Cllr Donahue (Attachments 1, 2)
Resolution: The Council voted to approve the AGAR, Notice and Accounting Statements. The
Chairman signed the AGAR.
- 4.2 Financial reports
The financial reports were approved and signed by the Chairman.
- 4.3 Conclusion of Internal Audit and Report (Attachments 3,4,5) 17:15
- 4.4 VHMC VAT of £544.50 to be paid by the Parish Council 17:20
The Clerk/RFO advised the Council that the Internal Auditor had raised that the council could
not re-claim any VAT on the refurbishments to the Village Hall. The Clerk confirmed that the
VAT had been changed to reflect this.
- 5 Meeting closed. 17:25