



Agenda – Whitchurch-On-Thames Parish Council

All Councillors are summoned to the Meeting of the Council
to be held at the Village Hall
on Thursday, December 12, 2024 at 20:00

- 1 Apologies for absence & read Parish Council Declaration 20:00
- 2 Declaration of Interests by Councillors on any items on the agenda. 20:02
- 3 Public Forum - an opportunity for members of the public to express their point of view on any item on the agenda. With the Chairman's permission, a member of the public may express their point of view on specific items of business. Five minutes are reserved per item. 20:05
- 4 To approve minutes of the Parish Council meeting of Thursday, November 14, 2024. 20:10
- 5 Chairman's Announcements 20:15
- 6 To receive reports from District and County Councillors. 20:25
 - 6.1 South Oxfordshire District Council – Cllr Dragonetti
 - 6.2 Oxfordshire County Council – Cllr Bulmer
- 7 Planning Applications – to discuss and agree Council's response to the following: 20:35
 - 7.1 **P24/S3591/HH**
Loft conversion with rear dormer to allow floor space for a fourth bedroom with a possible en-suite.
11 Hillside, Hardwick Road, Whitchurch-on-Thames RG8 7HL
- 8 Planning Update – A report on decisions made by SODC, applications currently under consideration and any other relevant planning matters – Clerk 20:40
- 9 Finance 20:45
 - 9.1 To approve the payment schedule for October:

Payment	Sub-total	VAT	Total
Staff Expenditure – December			639.10
Amazon – Traffic Cones	46.66	9.33	55.99
National Allotment Society – Annual Rental		NIL	567.00
Rialtas Accounting – Clerk Training	70.00	14.00	84.00
 - 9.2 Receipts:

Receipts	Amount
John Roxborough – Bulletin Advertising	75.00
Hannah Dunbar – Village Green Hire	150.00
 - 9.3 November Bank Statement and Bank Reconciliation to end November 2024
(Circulated prior to the meeting) – RFO
 - 9.4 To discuss the 1st DRAFT of the 2025/26 Parish Council Budget (circulated prior to the meeting), and to consider the PRECEPT calculation. 20:50

- 10 **Motion:** Proposer Cllr Donahue, Seconder Cllr Smith 21:10
 To approve the Oxfordshire Councils Charter, a framework for better partnership working in Oxfordshire, including shared commitments and principles.
- 11 **Motion:** Proposer Cllr Smith, Seconder Cllr Donahue 21:15
- a. to accept a grant of up to £15,000 from 'Mend the Gap' to pay for the repair of the passing places and verges in Hardwick Road according to the schedule of works agreed by the Parish Council in November 2022.
- b. to confirm that the Parish Council will take ownership of the post which will protect the verges being eroded at the ends of the passing places and use the Parish Council's Public Liability Policy to indemnify Oxfordshire County Council for up to £10m against any agreed claim involving the posts.
- c. to agree to contract either "Supplier A" or "Supplier B" to carry out scheduled works.
 Supplier A - a quotation of £13,350
 Supplier B - a quotation of £11,920
- d. to agree to cover the additional (estimated) costs of the project -
- | | |
|---------------------------------------|--|
| 1. Posts and paint | £350 |
| 2. Reflectors | £200 |
| 3. Seed | £100 |
| 4. Diagrams of Utilities in the verge | £440 |
| 5. Project Management | <u>£2190</u> |
| Approx. amount | £3280 minus £1650 grant residue = £1630* |
- *It is hoped that 'Mend the Gap' will agree to an additional grant to cover at least some of this amount. This to be explored.
- 12 Lighting in the Upper Narrows (Update) – Cllr Parkes 21:30
- 13 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list. 21:35
- 14 Items for Report and Inclusion on the next Agenda – deadline Thursday, January 2 2025. 21:45
- 15 To confirm the date and time of next meeting as Thursday January 9, 2025 at 20:00. 21:45