

# WHITCHURCH ON THAMES PARISH COUNCIL

Minutes of the Parish meeting of Whitchurch on Thames Parish Council on Tuesday 9th April 2013 at the Village Hall.

## **Present:**

Cllr. Keith Brooks Vice Chairman, acting Chairman at this meeting.

Cllr. Harvey Ainley, Cllr. Vincent Aldridge, Jenny Welham Parish Clerk.

## **1. Apologies for absence**

Chairman H. Butterworth, Cllr. N. Grove, Cllr. J. Donahue, Cllr. L. Austin.

## **2. Declarations of interest.**

Councillors are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None.

## **3. Public Forum – Opportunity for members of the public to address the Parish Council.**

None.

## **4. Agree Minutes of Annual PC Meeting 4<sup>th</sup> March 2013.**

Approved.

## **5. Annuals Accounts Financial Year End 2013.**

The Clerk present the final accounts Annual Return statement and Summary Receipts and Payments. Cllr Brooks asked if the recent fencing invoice was included, it was not included as paid in the new financial year 2013/14. No other queries.

Council agreed to approved the Year End Accounts and Bank Reconciliation.

Chairman Brooks signed the documents.

## **6. Annual Return for Year End Audit Commission.**

The Clerk presented the document with the year ending 31<sup>st</sup> March figures, and also the Annual Governance Statement 2012/13. The Council all agreed to approve the document, Chairman Brooks signed the paperwork.

## **7. Finance – payments for approval to note receipts**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
02/04/2013	OALC	86	£146	OALC
02/04/2013	Swallow Developments	87	£984	Hop over fencing
09/04/2013	Arrow Accounting	88	£293	Internal Audit 2012/13
09/04/2013	Thames Water	89	£23	20 Dec12 to 25Mar13 Water Pav
09/04/2013	Philip Weir	90	£76	Website 1yr Domain 2yrs
09/04/2013	Keith Brooks	91	£40	Grass Seed/Course Fee

**Total Payments** 2,074.82

To Note Receipts

1<sup>st</sup> Half Precept for 2013/14 £12,526.63.

8. other Matters Arising

The Chairman requested that we go ahead and get the 3 benches installed on the village green. Only 1 quote had been received from the enquiries made in the region of £550. It was agreed to proceed.

Meeting closed at 7.45 pm.

Councillors then went straight onto Annual Village Assembly Meeting starting at 8pm.

Date of Next Parish Council Meeting 13th May Annual Parish Council Meeting.

Signed.....Chairman.....Date.