

# Whitchurch-on-Thames Parish Council

Parish Council meeting agenda

Thursday, 21<sup>st</sup> February 2019

8pm, The Village Hall, Whitchurch-on-Thames

Press and public are invited to attend the meeting.

- 1. Receive apologies for absence**
- 2. Receive declarations of interest**
- 3. Public forum – 8.05**

Opportunity for members of the public to address the Parish Council. With the permission of the Chairman, the public may speak about specific items of business as they arise and are allocated 5 minutes each.

**4. Agree minutes of Parish Council meeting – 8.10**

- i. 11<sup>th</sup> December 2018
- ii. 8<sup>th</sup> January 2019
- iii. Standing Orders Meeting and reviewed Standing Orders document

**5. Review open actions – 8:15**

- i. PC24 Fire Risk Assessment for Village Hall
- ii. PC25 Terms of reference for Village Hall
- iii. PC65 Training for councillors – agree time for training session Sat am or an evening 3 hrs
- iv. PC74 Standing Orders need to include specific guidelines on amounts that can be spent and in which areas

**6. Review Planning Applications – 8.30**

- i. P19/SO113/FUL Bozedown Farm, Hardwick Road, Whitchurch on Thames RG8 7QY. Provision of five winter yurts. (Cllr Brooks)
- ii. P19/SO224/HH Cedar Cottage, High Street, Whitchurch on Thames RG8 7ER. Extensions and alterations to dwelling house. (Cllr Hatcher)
- iii. P19/S034/HH Hopton, Manor Road, Whitchurch on Thames RG8 7EW. 3 bay detached garage clad in timber with a clay tiled roof. (Cllr Hatcher)
- iv. P19/SO366/FUL Replace existing fence north side of estate and replace existing fence west side of drive (retrospective). (Cllr Donahue)

**7. Receive County Councillors report – 8.50**

**8. Finance – 8.55**

- i. Approve payments and note receipts for the previous month - 14<sup>th</sup> February 2019

Payment	Amount	Credit	Amount
Clerks salary Jan – 21 <sup>st</sup> Feb		Thames Water	£3.32

Azalea Landscapes	£350.00		
National Allotment Society	£66.00		
SODC dog bin emptying	£52.38		
OALC Clerk training	£102.00		
Hire of Old Stables x 2	£30.00		
Nova Press Spring Bulletin	£343.75		
OALC Subscription	£149.47		
Bugler Nov 18	£30.00		
<b>TOTAL exc salary</b>	<b>£1,123.60</b>	<b>TOTAL</b>	<b>£3.32</b>

- ii. Note current bank account reconciliation
- iii. Request from Sue Ryder – South Oxfordshire Palliative Care Hub for a donation

**9. To discuss Pre-school fete / fundraiser – 9.05**

- i. To agree any additional plans for music
- ii. To review the grant application made by the preschool and agree any contribution to their event costs (copy of the application attached)

**10. A request to hold a bonfire and fireworks evening on the village Green – 9.10**

Request from Neil Tomlinson for a fireworks and bonfire fundraiser on the village green

**11. TAPAG Consultant decision point 9.15**

**12. Update on cricket pavilion – 9.25**

- i. Neil Huntington to request Parish Council inputs on development of pavilion specification.

**13. Decision on councillor information on website 9.45**

- i. A collective agreement on what information should be published on village website

**14. Other items for Chairman and PC to consider – 9.50**

Items that arise that are not on this agenda but need discussion and to be proposed or not for a future agenda

- i. Agreeing a date for a meeting to discuss Parish Council GDPR compliance and choice of legal firm

**Date of the next meeting 21<sup>st</sup> March 2019**

**8.00pm The Village Hall**