



Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Parish Council
to be held at Whitchurch-on-Thames Village Hall
on Thursday, 11th June 2026 at 20:00**

AGENDA

- 1 Apologies for absence & read Parish Council Declaration
- 2 Declaration of Interests by Councillors on any items on the agenda.
- 3 To approve minutes of the Parish Council meeting of Thursday, 14th May 2026.
- 4 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item.
- 5 Chairman’s Announcements.
- 6 To receive reports from District and County Councillors.
 - 6.1 South Oxfordshire District Council
 - 6.2 Oxfordshire County Council
- 7 Planning Applications: None
- 8 Planning Update
- 9 Finance
 - 9.1 To approve the payment schedule for June:

Payment	Sub-total	VAT	Total
Staff Expenditure			693.35
Councillor Reimbursement (Land Search Fee) PAID			14.00
Councillor Reimbursement (Black Bin Bags) PAID			12.98
Arthur J Gallagher (Parish Council Insurance)			920.45
Freeths (Legal Advice)	1855.00	371.00	2226.00
Scofell Landscapes (Monthly Grounds Maintenance)	729.16	145.83	874.99
Lloyds Bank – June Bank Charges			4.25

- 9.2 To note Receipts: None
- 9.3 To approve the Bank Statement and Bank Reconciliation to end May 2026
- 9.4 To consider a Budget Monitoring document to end May 2026
- 9.5 To appoint a Councillor to carry out Internal Financial Controls for 2026-27
- 10 Annual Governance and Accountability Report (AGAR) for 2025-26
 - 10.1 To receive and consider the Annual Internal Audit Report for 2025-26
 - 10.2 To approve the Annual Governance Statement (Section 1) for 2025-26
 - 10.3 To approve the Accounting Statements (Section 2) for 2025-26
 - 10.4 To approve the Draft Statement of Variances for 2025-26
 - 10.5 To note the dates for the Notice of Public Rights

- 11 Governance
- 11.1 To consider and approve the Parish Council Asset Register for 2026-27
- 11.2 To note the renewal of the Parish Council insurance arrangements for 2026-27
- 12 To consider a proposal from Oxfordshire CC on the Eastfield Lane/High St, Whitchurch “Virtual Footway”
- 13 Update from Cllr Donahue on Tea Hut Feasibility
- 14 **Motion:** To add Health and Safety as a standard agenda item at future Parish Council meetings.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 15 **Motion:** To develop and maintain a risk register for regular review.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 16 **Motion:** To adopt a document and policy register.
Proposer: Cllr Hyde. **Seconder:** Cllr Donahue
- 17 To review progress on items on the Parish Council Action List and agree any revision.
- 18 To consider the Parish Council’s response to legal advice received and to agree on the next steps.
- 19 Items for Report and Inclusion on the next Agenda – deadline Thursday, 2nd July 2026.
- 20 To confirm the date and time of next meeting as Thursday, 9th July 2026 at 20:00.