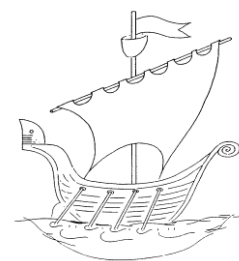


Whitchurch-on-Thames Parish Council



Parish Council meeting agenda

Tuesday 13th November 2018

8 pm, 'The Old Stables', High Street, Whitchurch-on-Thames

Press and the public are invited to attend

1. **Receive apologies for absence** (8.00)
2. **Co-opt new councillor/s** (8.05)
3. **Receive declarations of interest**
Councillors are asked to declare any personal interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting (8.10)
4. **Appoint new parish clerk** (8.15)
5. **Public forum** (8.20)
Opportunity for members of the public to address the Parish Council.
With the permission of the Chairman, the public may also speak about specific items of business as they arise and are allocated 5 minutes each.
6. **Agree minutes** of Parish Council meeting 9th October 2018 & review open actions (8.30)
7. **Receive District Councillor's report** (8.35)
8. **Receive County Councillor's report** (8.40)
9. **Review planning applications** (8.45)
 - i. P18/S3451/LDE, 'Heron's Reach South', Eastfield Lane (continued use of holiday let as permanent dwelling). Certificate of Lawful Development. No action required
 - ii. P18/S2965/O, 'Eastfield House', Eastfield Lane (demolition of existing care home & construction of new care home). Amendments nos. 2, 3 & 4. For information only
 - iii. P18/S3606/HH, 'Ebony', 2 Old Gardens, High Street (two-storey rear extension & garage conversion)
 - iv. Discuss request for coach to take residents to SODC's Eastfield House planning meeting
10. **Finance** (8.55)
 - i. Approve payments and note receipts for the preceding month
 - ii. Note current bank account reconciliation
 - iii. Approve appointment of internal auditor for 2018/19
 - iv. Discuss motion from Cllr. Hatcher (see attached) to agree next steps towards spending CIL funds
11. **Village green** (9.10)
 - i. Review grass-cutting contract

- 12. Village green pavilion project (9.20)**
 - i. Discuss update report submitted by Neil Huntington

- 13. Village environment/maintenance (9.30)**
 - i. Discuss & decide upon estimate received for cleaning hard-standing around playground equipment & cutting back vegetation
 - ii. Review updated '20 is plenty' flyers

- 14. Village Plan (9.40)**
 - i. Receive any updates

- 15. Parish Council owned/managed land & buildings (9.45)**
 - i. Receive update from Cllr. Hanfrey regarding village security & travellers

- 16. Updates from WGs (9.50)**
 - i. TAPAG – Receive motion (see attached) from Cllr. Hatcher regarding funding of traffic consultant
 - ii. Village Hall Management Committee – Discuss & approve adoption of Terms of Reference
 - iii. Village Green Working Group – Receive any updates

- 17. Other matters for Chairman and PC to consider (10.00)**

Items that arise that are not on this agenda but need discussion and to be proposed or not for a future agenda

 - i. Discuss publishing residents' issues list on website
 - ii. Discuss publishing Parish Council volunteers' names on website

Note date of next meeting, which will be Tuesday 11th December 2018. This will include budget setting for 2019/20 & this part of the meeting will be closed to the public

Attachments:

Motion regarding CIL funds from Cllr. Hatcher

The Parish Council should agree the next steps/an approach to committing CIL money to a project or village improvement. We have £2,171 that we have received in CIL payment, which was paid to us in May and November 2017. We have 5 years to use it or lose it but I don't think we should wait that long to use it. These monies can be used for infrastructure etc.

Motion regarding traffic consultant from Cllr. Hatcher

1. Request for the Parish Council to pay £81 for a detailed plan from OCC of the High Street and who owns what to give us a clear view of what options are realistic and practical regarding verges
2. Approve the engagement of a consultant
 - Engage our own consultant - we have requested 3 quotes and received 2 (the 3rd feels he may have a conflict of interest as he is already a consultant to BP). Laura Fitzgerald's quote (preferred by TAPAG) is £2,950 + VAT whilst the other, from Peter Whitehead, is for £2,450 + VAT

OR

- Agree to terms proposed by BP for supporting their plans for the provision of a consultant.