



Whitchurch-On-Thames Parish Council

**All Councillors are summoned to the Meeting of the Parish Council
to be held at Whitchurch-on-Thames Village Hall
on Thursday, February 12, 2026 at 20:00**

AGENDA

- 1 Apologies for absence and Parish Council Declaration
- 2 Declarations of Interest by Councillors on any items on the agenda.
- 3 Public Forum – a time for members of the public, with the Chairman’s permission, to express their point of view on any specific item of business on the agenda. 5 minutes are reserved per item.
- 4 To approve minutes of the Parish Council meeting of Thursday, January 8, 2026.
- 5 Chairman’s Announcements - Cllr Donahue
- 6 To receive reports from District and County Councillors.
 - 6.1 South Oxfordshire District Council - Cllr Dragonetti
 - 6.2 Oxfordshire County Council – Cllr Filipova-Rivers
- 7 Vacancy on the Parish Council – to consider any applications for co-option to the Parish Council
- 8 Planning Applications – to agree on Council’s response to the following application(s).
 - 8.1 **P25/S4090/HH – 6 Swanston Field, Whitchurch-on-Thames RG8 7HP**
Enlargement of existing dormer, conversion of existing garage to provide ancillary accommodation comprising of gym and games room and changes to external materials (cladding) and fenestration including relocation of existing front door and associate porch canopy.
 - 8.2 **P26/S0178/FUL - The Boathouse, 2 The Moorings, Sheepwash Lane, Whitchurch-on-Thames RG8 7RA**
Demolition of existing and construction of a self-build replacement boathouse incorporating a wet dock, dry boat store and workshop at ground level, with two-bedroom residential accommodation above.
- 9 Planning Update – A report on decisions made by SODC, applications currently under consideration, any applications received after the agenda was published and any other relevant planning matters (Clerk)
- 10 Finance
 - 10.1 To approve the payment schedule for February and to note payments and receipts since the last meeting:

Payments:	Sub-total	VAT	Total
Staff Expenditure (February)	-	-	636.80
HMRC (PAYE and NICs for Q3)	-	-	414.04
National Allotment Society (Annual Subscription)	70.00	14.00	84.00
Printinco (Whitchurch Bulletin)	-	-	507.00
Community Heartbeat Trust (Defibrillator Pads) - Pd	134.95	26.99	161.94
Cllr Higley (Reimburse for Daffodil Bulbs)	-	-	46.19
Lloyds Bank (Service Charges -DD)	-	-	4.25
Receipts: None			Amount

- 10.2 To approve the Bank Statement and Bank Reconciliation to end January 2026
- 10.3 To consider an application for a grant of £850 from the Action for Pangbourne Toilets Community Trust.

- 11 To consider a quotation from Scofell Landscapes Ltd, to extend the Grounds Maintenance contract in the parish for 2 years.
- 12 Update to Councillors on the Hardwick Road verges project. (Clerk)
- 13 To discuss and agree on Councillor responsibilities for Village Green matters, and to appoint Councillor(s) to serve on the Village Green Working Group.
- 14 To consider a move to an email service for Clerk and/or Councillors, using a *.GOV.UK DOMAIN*, to help the council meet its legal and best-practice obligations concerning transparency and data handling.
- 15 **Motion:** To agree to permit metal detecting on the Village Green (and any other Parish Council land), and to adopt the Permission Agreement and Code of Conduct as issued by the National Council for Metal Detecting. **Proposer:** Cllr Higley, **Seconded:** Cllr Smith
- 16 Parish Council Action List - To review progress on any open actions from previous Parish Council meetings and agree any revision.
- 17 To consider the wording for any Thank You notes to be sent on behalf of the Parish Council
- 18 **Motion:** Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted. **Proposer:** Cllr Leach. **Seconded:** Cllr Higley
- 19 **Motion:** To appoint a solicitor to provide legal advice on boundary issues in the parish.
Proposer: Cllr Leach. **Seconded:** Cllr Higley
- 20 To consider and agree on the instructions to be given to the solicitor appointed at item 19 above.
- 21 Deadline for items / motions for inclusion on the next Agenda – Thursday, March 5, 2026.
- 22 To confirm the date and time of next meeting as Thursday, March 12, 2026 at 20:00.