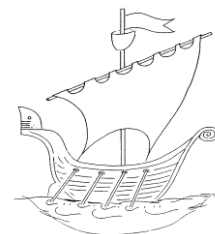


Whitchurch on Thames Village Green Committee



AGENDA - Meeting Monday 19th March 2012 Greyhound Public House 8pm

Present: Lindsay Austin, Tim Close, Steve Rogers, Jenny Welham.

1. Apologies for Absence

Alistair Aitchison, Adrian Dixon, Maureen Stovell,

2. Approve minutes of Meeting 19th March 2012

Committee approved the minutes as a true account.

3. Finance – Bank Mandate, Quotations.

The Clerk presented the Bank Mandate and the corrections were signed by Lindsay and the Clerk which means the bank will now process the extra signatories.

Lindsay has been contacted by Swallow Developments and a meeting is arranged for Thursday 17th May together with the Parish Council Chairman, to discuss the plot and request a quote for Swallow to carry out the work to the car park. Once this has been obtained a decision on which contractor to start the car park will be made.

Junior Football Pitch, all quotes are in and it was agreed to accept the quote from FTS, who have been proactive in following up. The cost is likely to be less than the £6336 originally quoted as the pitch will now be slightly smaller. Lindsay to contact to request start date which is likely to be Autumn around September, when details finalised Clerk to raise the purchase order. The SODC grant includes the Football pitch

Utility bills for the Pavilion to be transferred to the Parish Council, this needs to be agreed at the Parish Council meeting on 15th May, as the Pavilion is owned by the Cricket Club. The Clerk has already transferred the water bill as this is used by the neighbouring field as well.

4. Fund raising activity, Grants Sponsorship

The grant that Tim was progressing with Inspired Facilities has not gone ahead as he missed the deadline for submission. He will resubmit when the next date comes around.

A further grant application is being worked on with Protecting Playing Fields, the changing facilities may need to be upgraded if the facilities are to be used by schools, Tim to check with them. The grant is in the region of £45K if successful.

5. Charity Application – Governing Document, registration.

All the documents are now with the Charity Commission, the registration will progress when proof of income can be submitted for Whitchurch Village Green. Funds to be transferred from the CCLA account currently under the name of Whitchurch Village Hall. Clerk has mandate for the transfer, amount to be agreed and also trustee signature gained at the Parish Council meeting on 15th May 2012.

6. Lashings event.

11 tables provisionally booked, one is already paid for and the funds are in the bank account.

The question of raising invoices was discussed, the Clerk will raise invoices and or receipts to parties on request. Lindsay raised the question of tickets for the £10 entry for people attending who are not booking a table, this to be followed up.

The laminator is now with Lindsay so A3 posters can be laminated and then all will get posters put up in surrounding villages.

Stephen Trinder has offered that the PA system be used at the Jubilee Tea Party on 4th June to advertise the Lashings event and that the Village Green Committee have a table to sell tickets. He has also offered to pass his list of helpers to Lindsay so they can be contacted to help at the Lashings event if available.

The marquee and band are booked and the caterers have been decided. The rough area of grass will need to be cut back as this will become the picnic area. Clerk to contact grass cutting contractor to request this as it was felt that two cuts maybe needed.

7. Date of next meeting Monday 16th July 2012.

Meeting closed at 9.40pm

Signed.....Chairman/Date.....