



MINUTES OF MEETING OF WHITCHURCH-ON-THAMES PARISH COUNCIL
At the Village Hall at 20:00 Thursday, December 14, 2023

Members Present

Chair	Jim Donahue
Vice-Chair	Diana Smith
Members	Nick Brazil Katherine Higley Debbie Leach Paul O'Grady Frances Parkes

Officers Present:

Clerk, RFO	Jane Yamamoto
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Public and Press: No residents

The meeting started at 20:00.

1 **Apologies for absence & Mission Statement** 20:00

There were no apologies.

2 **Declaration of Interests**

There was a declaration of interest by Cllr Higley for a planning application that were submitted by an acquaintance.

3 **Public Forum** – an opportunity for members of the public to express their point of view on any item on the agenda.

4 **Chairman's Announcements** 20:05

High Street Residents Parking and Pedestrian Safety Plan Consultation – the consultation has closed and OCC is planning to make a recommendation to an OCC Cabinet Member Decision meeting on 25th January. We had a brief call with an OCC Highways Officer last week. He didn't provide us with specific resident comments but offered the following categories of concerns that were raised:

- There were general concerns about displacement of parking onto other streets. He said that this was not something that could be considered as part of the consultation as it only focussed the changes to the High Street. If there are impacts from the changes onto other streets, future restrictions on other streets could be looked at after a year of monitoring. This is also something that TAPWG had stated from the beginning that we couldn't predict what impacts this may have on other streets and could only be addressed in the future once the impacts are known.
- The officer highlighted a couple of areas of concern that we had also received some feedback from residents:

- There were concerns about reduced parking by on the west side of the High Street by the upper narrows. As agreed at November's meeting we urged the

Officer to request a 4th resident's parking space be added there to address this concern. He said that he would propose this change.

- We raised the concern about visibility and access concerns for residents using the Swanston House entrance on the High Street. The officer committed to seeing if the parking across from this entrance can be adjusted to reflect this concern, however he warned that there was little room for manoeuvre as any change to address one concern could negatively impact other residents of the High Street.
- The officer also recommended that we keep the restriction to Monday to Saturday as OCC put on the consultation rather than switching to Monday to Friday as we had previously requested. He felt residents that purchase residents parking permits would want to be able to use the parking spaces on Saturdays as well as weekdays to justify the fees they are paying. Visitors to the village will still have access for up to two hours during the day time and after 5pm every day.

Street Food Trading License at Greyhound – I attended the SODC Licensing meeting virtually with Oak Taverns application for the street food licensing.

- I don't believe the minutes have been issued with the detailed decision yet, but they have been granted an annual license for the Greyhound. There are some restrictions such as only 4 days a week instead of the 5 they requested.
- It was heart-warming to ready the 60 letters of support from residents of the village and surrounding area for the Greyhound, the street food offering, and the significant benefits to the community since the Greyhound was taken over by Oak Taverns in the past two years.

Residents Issues:

- I have been in communications with an OCC Electrical Officer, Traffic & Road Safety about Lights on High Street that are out. I am aware that they have a big impact on pedestrian safety, especially this time of year with the early evenings, the OCC Officer has asked SSE if they can move them up their priority list.
 - Light out on upper High Street (number 7) – OCC says it was and SSE fault and **this has now been fixed.**
 - Light out on lower High Street by the lower narrows at Ferryboat (number 2) – OCC says this is also an SSE fault and they have been notified. County Councilor Bulmer and I are chasing OCC on this.
 - Requested a quote for getting a new light on the upper narrows between Hartslock bridleway and uppers narrows (between lights 7 and 8) to address concerns highlighted in Traffic Survey and resident concern about it being unsafe for pedestrians in the dark. OCC wouldn't be able to fund it but could consider it if parish Council paid for it.
- Leaky tap/stop cock on north end of the Village Green
 - The tap at the top end of the field has now been fixed by Thames Water after the PC agreed to take responsibility for fixing this from the Cricket Club in November. Thanks to Cllr Parkes for working with Thames Water on this!
- Bench halfway up Whitchurch Hill installed – this was funded by a resident as noted earlier. They made use of a new contractor we recommended that is also someone who is bidding on

the Tea Hut Demolition. The resident was very please with the work to install the bench in a tricky location as well as the responsiveness of the contractor.

- Cleaning of pavements – this was done in November but could use another clean now that the leaves have all fallen down. **Action PC-194:** Cllr Donahue to speak to the owner of the Walled Garden regarding pedestrian safety from overhanging branches. Figs and other droppings are impacting pedestrian safety.
- Remembrance Sunday – Thanks to Martin and Giselle from Hillside for volunteering to stop traffic!

5 To approve minutes of the meeting of the Parish Council meeting of November 9, 2023.

Resolution: The Council voted to approve the minutes.

6 Planning Applications – to discuss and agree Council’s response to the following: 20:10

6.1 P23/S3721/LB

The Old Rectory, High Street, Whitchurch-on-Thames RG8 7DF

Orangery Extension to rear elevation, kitchen and utility room alterations replacement window on front elevation and existing window to first floor rear elevation to be enlarged.

Resolution: The Parish Council voted to support this application.

6.2 P23/S2277/S73

Coombe Park, Coombe Park Road, Whitchurch-on-Thames RG8 7QT

Discharge of conditions 9(surface water drainage works) & 10 (foul drainage works) in planning application P23/S2277/73 (Variation of condition 2(approved plans) on application P22/S1324/FUL (The erection of a replacement dwelling and associated works) – to allow for design changes to the house).

Resolution: The Parish Council voted to confirm no comment to be submitted as this is a discharge of conditions.

6.3 P23/S2869/HH

37 Manor Road, Whitchurch-on-Thames RG8 7EU

Proposed double storey rear and side extensions and single storey rear extension following demolition of existing side store and rear conservatory (Side extension set down from roof ridge and first floor set back from front walls as shown on amended plans received 20 November 2023

Resolution: The Parish Council voted to confirm that they supported this application still.

6.4 P23/S4033/LDP

Byways, Hardwick Road, Whitchurch-on-Thames RG8 7HH

The gas meter will be moved from the internal location in the kitchen, to the external wall side.

Resolution: The Parish Council advised that SODC has determined that this change does not require planning approval and the application can be withdrawn.

6.5 P23/S3942/HH

18 Manor Road, Whitchurch-on-Thames RG8 7EU

Remove existing single storey garden room and replace with new single storey garden room within property boundary.

Resolution: The Parish Council voted to support this application.

6.6 P23/S4094/HH

29 Swanston Field, Whitchurch-on-Thames RG8 7HP

Single storey side extension to replace the existing utility room extension and changes to the ground floor extension.

Resolution: The Parish Council voted to submit to support this application.

6.7

P23/S4055/S73

Eastfield House, Eastfield Lane, Whitchurch-on-Thames RG8 7EJ

Variation of conditions 2, 3, 4, 5, 6, 13 and 14 on application P11/S0126 (Application under S73 of the Town and Country Planning Act 1990 for Variation of condition 14 (Approved Plans) on application P11/S0126 granted by appeal decision APP/Q3115/A/13/219268 (Partial demolition of existing care home, Eastfield House, construction of extensions and associated works and change of use of land at the rear of the home from C3 to C2 to provide additional external amenity space) to allow changes to internal layout; formation of dormers at second floor; additional plant room; part retention of existing outbuilding; and erection of summer house within rear garden).

Resolution: The Parish Council voted to defer this discussion until after the tree Officer's report is issued.

6.8

P23/S1070/FUL

Walled Garden House, High Street, Whitchurch-on-Thames RG8 7EP

Discharge of condition 11 (Ecological Mitigation (details required) in application P23/S1070/FUL Demolition of existing dwelling and rear outbuildings, replacement by a detached dwelling and detached double garage (Amended application following withdrawal of application P22/S3901/FUL and as amplified by additional information received 31 July 2023).

Resolution: The Parish Council are not able to submit comments on discharge of conditions but would defer discussions until the ecology report was available.

PC-194 Cllr Donahue to speak to the owner of the Walled Garden concerning pedestrian safety from overhanging branches causing debris on pavements.

7

To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council 20:40

7.1 SODC District Councillor Report – Cllr Dragonetti (Attachment 1)

7.2 OCC County Councillor Report - Cllr Bulmer (Attachment 2)

8 **Finance:**

20:45

8.1 To approve the payment schedule for December:

Payment	Sub-total	VAT	Total
Staff expenditure			£541.80
Staff back pay			£280.00
Great Garden (deposit)	£2,078.13	£415.63	£2,493.76
Scofells (November 2023)	£739.98	£148.00	£887.98

Resolution: The Council voted to approve the payments.

8.2 Receipts:

Receipts	Amount
Herald Graphics (Commission)	£40.00

8.3 Bank Reconciliations (November 2023) (Attachment 3, 4, 5, 6, 7)

8.4 Clerk Salary increase (Attachment 8)

8.5 CIL report for 2022-2023 (Attachment 9)

- 8.6 Motion to approve Precept for 2024/2025 (Attachment 10, 11, 12)– Cllr Donahue seconded by Cllr Parkes
Resolution: The Parish Council voted to increase the Precept by 4% to £28,163.72.
- 9.0 Motion to approve the Budget for 2024-2025 (Attachment 13) – Cllr Donahue seconded by Cllr Parkes 21:00
- 9.1 The Parish Council discussed the various costs for the next year.
Resolution: The Parish Council voted to approve the budget.
- 10.0 Motion to approve the Terms of Reference for the Ruth Popper Playground Working Group and subsequently published on the Parish Council section of the Whitchurch-on-Thames website (Attachment 14)– Cllr Higley seconded by Cllr Leach 21:50
- 10.1 The Parish Council discussed the issue with the lease and the work required to the playground. The most important aspect of the work to be done was the replacement of the ground surface.
- 10.2 **Resolution:** The Parish Council voted to defer the motion.
- 11.0 Motion to approve the quotes for the Tea Hut Demolition and associated electrical work so that permission can be sought from SODC to proceed with the demolition (Attachment 15, 16) Cllr Parkes seconded by Cllr Smith. 21:55
- 11.1 Cllr Parkes outlined the quotes for the demolition.
Resolution: The Parish Council voted to approve the costs.
- 12.0 OCC Cabinet Meeting re: Parking Plan for the Village. – Cllr Smith
- 12.1 The Parish Council decided to defer this agenda item but it was agreed the 3 people from the PC would attend.
- 13 To review progress on any open actions from previous Parish Council meetings and agree any revision of actions on the action list.
- 14 To confirm the date and time of the next meeting is Thursday, January 11, 2024 at 20:00. 22:00
- 15 Confidential discussion for thank you notes from the Parish Council
 It was agreed to send thank you notes to Gisell Cogliandro and Martin Scott and Susan Lee
- 16 Meeting closed. 21:20

Attachment 1

Report to Whitchurch on Thames Parish Council December 2023

Preparation is underway for the next stage of South & Vale's Joint Local Plan

A preview of the Joint Local Plan consultation materials is available on both the [South Oxfordshire District Council website](#) and the [Vale of White Horse District Council website](#)

Innovative new planning policies to help South Oxfordshire and Vale of White Horse reach full potential and address challenges we face, are on the local agenda – and you'll soon be able to have your say.

South Oxfordshire and Vale of White Horse District Councils are preparing to launch a second round of consultation early next year to develop our new Joint Local Plan to 2041.

The Joint Local Plan will help the councils determine planning applications, set out how and where new housing developments should take place, set standards for developments such as carbon and energy efficiency requirements, and guide what infrastructure is needed across the districts.

The next public consultation will ask for people's thoughts on proposed approaches across various policy areas, from reducing carbon emissions and nature recovery, to protecting and enhancing local heritage, meeting community infrastructure and transport needs, affordable housing, jobs and economic opportunities, and more. New policy areas which previous local plans haven't covered include policies to protect valued landscapes, tranquil places and dark skies.

Backed by extensive feedback gathered in 2022, as well as a suite of new studies and the latest industry research, the councils are proposing to reduce the number of new houses needed each year, improve minimum standards for water and energy efficiency, increase biodiversity and the number of affordable houses developments need to deliver, and more.

The first Joint Local Plan consultation received over 2,500 responses through a new interactive platform, for which the councils were announced a finalist in a national award for creating an interactive, digital-first approach in planning.

This innovation will continue in the new consultation, where the councils will be using a new digital engagement platform for people to read easy-to-understand summaries and share their feedback, or delve into the details of the draft policies. This will be as well as holding events and providing paper copies in libraries for those who prefer to get involved in more traditional formats.

The next consultation is scheduled to launch to the public in January 2024.

A direct link to the Joint Local Plan Consultation document is <https://ilp.southandvale.gov.uk/>

A direct link to the Emerging Policies Map is <https://ilp.southandvale.gov.uk/pages/policies-map>

Housing Advice & Homelessness

- 34 South households and 31 Vale households were prevented from becoming homeless in November. The percentage of successful homelessness prevention cases was 77 per cent in South and 74 per cent in Vale. The team continue to significantly out-perform the national prevention rate of 52 per cent.
- The number of households in emergency accommodation at the end of November was 26 (S16/V10). This is an increase on October's figure, reflecting the continuing high level of demand for homelessness services.
- The resettlement housing team continue to secure housing for refugees, including Ukrainian and Afghan families. At the end of November, only one household (South) needed emergency accommodation. The resettlement team are one of the most successful teams in the country in securing long term accommodation for refugees.
- Four persons were recorded as rough sleeping at the end of November (S3/V1). This is a 50 per cent reduction from October.

- SWEP (Severe Weather Emergency Protocol) for rough sleepers was activated across Oxfordshire in November. The protocol offers an additional layer of support and offers of accommodation. The success of South and Vale in preventing and relieving rough sleeping throughout the year results in very low numbers of rough sleepers in the districts.
- South and Vale's annual rough sleeper count took place on 16 November 2023. The numbers, independently verified by Homeless Link, were three persons rough sleeping in South and one person in Vale. This low level of rough sleeping bucks the national trend - many councils are expected to report a sharp rise in rough sleeping in their official count.

Christmas Waste

Not only is Christmas a time of celebration, its also an occasion when a lot of waste is generated which the Council has to handle for us.

There is quite a lot of information on this subject on the SODC website, with the link below

<https://www.southoxon.gov.uk/south-oxfordshire-district-council/recycling-rubbish-and-waste/christmaswaste/>
Matters covered on the website are:

- *Join the fight against festive food waste – put your knowledge to the test and you could win a £100 farm shop voucher!*
- *Collection day changes*
- *Waste and recycling advice over the holidays*
- *Turn something old into something magical and new this Christmas*
- *Christmas recycling – Check it before you chuck it*
- *Wrapping paper, cardboard boxes and paper packaging*
- *Christmas Tree collections*
- *What to do if you've got extra / too much recycling and waste*
- *Garden waste collections*
- *Household Waste and Recycling Centres (Tips)*
- *What happens if bad weather (heavy snow and ice) affects bin collections*

All interesting and useful stuff, as well as the chance win £100!

Attachment 2

REPORT TO PARISH COUNCILS DECEMBER 2023 FROM CLLR KEVIN BULMER

GENERAL OCC REPORT

OCC REVEALS FIRST DRAFT OF BUDGET PROPOSALS FOR 2024/25

The Liberal Democrat/Green administration at OCC has revealed its first draft of Budget proposals for 2024/25. The opposition parties have criticised the administration for failing to engage with them at an early stage, given the Budget cannot pass without opposition support.

Proposals to save more than £9.8 million in 2024/25 have been set out by the administration as it seeks to set a balanced budget. The council continues to experience demand-led pressures and the effects of the growing nationwide costs of supporting children and young people; the rising cost of social care and care placements for both children and adults; and a national shortage of social care workers leading to a reliance on agency staff and higher costs. All of these pressures combined amount to approximately £29.8m. The council proposes to add to contingency funding for risks including inflation by £6.2m meaning an overall pressure of £36m. After taking account of proposed savings, funding changes and other factors that help meet pressures, the county council currently has a £9.1 million funding gap. It will work to close this and present a revised draft balanced budget in the new year after the government has confirmed its financial settlement for local government before Christmas and further financial information has been received from the city and district councils.

New for this year, residents can [take part in the budget consultation \(for 2024/25\)](#) until 10 January using an online budget simulator, which will be hosted on the council's digital consultation and engagement platform Let's talk Oxfordshire. The simulator allows residents to try to balance the council's budget, weighing up tough choices and impacts. People will also be able to comment on the [council's proposed budget](#) with feedback captured using an online form or in writing by Freepost.

The council is also running [three online Oxfordshire Conversations](#), which offer an opportunity for cabinet representatives to connect with residents on their priorities for local services.

The events are open to all and will run on the following dates:

- Monday 4 December 1pm to 2:30pm
- Wednesday 6 December 7pm to 8:30pm
- Monday 11 December 4:30pm to 6pm.

The Conservative Opposition is calling for cuts to vanity projects and will put forward its arguments in future debates.

COUNCILS FAILING TO GET TO GRIPS WITH CHILD CARE COSTS

Local authorities in England are reportedly paying as much as £63,000 a week for single children's social care placements, according to figures published by the Local Government Association (LGA). The data reveals that the number of placements for the care of vulnerable children costing over £10,000 a week has risen to more than 1,500, equivalent to at least £780m a year. The LGA has described the market for children's social care placements as broken. Association of Directors of Children's Services president John Pearce said: *"Local authorities are the sole purchasers of placements...It cannot be right that the largest 20 independent providers of children's social care homes made more than £300m of profit last year, every penny of which came directly from*

the public purse." OCC is projecting to overspend by £11.8m on Children's Services, taking the total to a staggering £180.9m.

DRAFT ACTION PLAN FOR SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

On Tuesday 24 October, the Oxfordshire local area partnership submitted a draft priority action plan to the Department for Education (DfE) to address urgent action required to improve the support for children and young people with special educational needs and disabilities (SEND).

This follows Ofsted and the Care Quality Commission's local area partnership inspection of SEND services in July. The local area partnership members include Oxfordshire County Council, NHS Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board (BOB ICB), Oxford Health NHS Foundation Trust and Oxford University Hospitals NHS Foundation Trust. They have been working together with the county's parent carer forum (PCF), as the official body for the voice of parent carers, and professional subject matter leads, to develop the priority action plan detailing clear and measurable service improvements.

Ofsted will provide feedback on the draft plan within 70 days of the report submission date. After this point, the report will be finalised. However, action to deliver and implement improvements has already begun.

On 16 November), the DfE published an [improvement notice](#) that has been issued to the county council. This is an official document sent to councils following inspections that have similar outcomes, outlining the steps needed to evidence progress in the improvement of services.

The partnership has committed to continual dialogue with families, children and young people and professionals, and will hold a variety of mid-term information gathering and sharing sessions (online and in-person), including in educational settings, to gather feedback. This will be supported by existing meetings with the parent carer forum and other parent and carer support groups.

OXFORDSHIRE RESIDENTS URGED TO RECYCLE VAPES

Oxfordshire County Council, Cherwell District Council and Oxford City Council will together provide new vape recycling services across the county. They want to prevent the disposal of single-use vapes in litter bins, general waste or mixed recycling where they can contaminate other recycling and, in some instances, cause fires in bin trucks or waste facilities.

New vape recycling points in public spaces offer convenient and easy access for recycling vapes. This is one of more than 40 UK projects funded by Material Focus, the not for profit leading the Recycle Your Electricals campaign who have provided over £40,000 for Oxfordshire to be one of the first county councils to lead the way by recycling vapes. The funding is part of a wider initiative to make it easier for 10 million UK residents to recycle their electricals.

The Recycle Your Vapes campaign will:

- Add up to 60 new recycling collection points for vapes at small retailers, shopping areas, bars and cafes across Oxford, Banbury, Bicester and Kidlington. Look out for the three-foot high, clear plastic tube vape recycling collection points. The tubes have bright pink recycle your vapes posters and images of vapes on the posters.
- Provide new public recycling bright pink bins at each of the seven household waste recycling centres (HWRCs) in Oxfordshire.
- And introduce a new separate kerbside collection for vapes in Cherwell.

The new household waste recycling centre (HWRC) bright pink vape bins were installed on Wednesday 29 November, which will also see the roll out of collection points in other locations.

In all other areas of Oxfordshire, vapes can be recycled at the kerbside with other small electrical items. How they are collected in each district council area varies, residents should check the [Waste Wizard](#) or their district council's website to check the local area's collection service.

PROPOSED CLOSURE OF 7 'STEP-DOWN CARE 'BEDS BASED AT CHILTERN COURT CARE HOME, HENLEY

I'm concerned about the impact on the residents of south Oxfordshire of the proposed closure of 7 'Step-down care 'beds based at Chiltern Court Care Home on the Townlands Hospital campus in Henley.

The residents of south Oxfordshire will be losing a valuable and locally based step-down care provision in December. The overall number of step-down care bed provision for Oxfordshire will be reduced from 97 to 40 by June 2024, more than a 50% reduction.

Please register your protest, I've already had one from Kidmore PC.

There's a motion from Cllr Gawrysiak in the council meeting of the 12th Dec with regard this (item 21) supported by the conservative group, however given it being a full agenda we probably wont get to it so your have time to write in.

CONTACT DETAILS

Address: Councillor Kevin Bulmer, County Hall, New Road, Oxford OX1 1ND

Email/Tel: kevin.bulmer@oxfordshire.gov.uk 07803005680

Twitter: Kevin Bulmer @bulmer_kevin



6 NOVEMBER 2023

E01-23 | 2022/23 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2023

We have been informed by the Local Government Association that the National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024.

The new pay rates for local councils are attached and have been agreed with SLCC and ALCC.

Employers are encouraged to implement this pay award as swiftly as possible.

For all spinal points to 43 the agreed award was a flat rate payment of £1,925. For scale points above that the award was 3.88%.

The Joint Council notes on backpay for employees who have left employment: "If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2023 to the employee's last day of employment. When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide and the Backdated Pay Award FAQs, which are available on the employer resources section of www.lgpsregs.org.

Historically the calculation of hourly pay for local councils has been reached by dividing the annual salary by 52 weeks and then by 37 hours. This is different from the recommendation of the Joint Council which calculates hourly rates by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week). This marginal difference causes some confusion, and it is intended that next year we shall move to the approach recommended by the National Joint Council.

NALC continues to be disappointed that the annual settlement has been delayed for reasons outside the Association's control.

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
2	£22,366	£11.62	Below LC Scale (for staff other than clerks)
3	£22,737	£11.82	
4	£23,114	£12.01	
5	£23,500	£12.21	
5	£23,500	£12.21	LC1 (5-6) (below substantive range)
6	£23,893	£12.42	LC1 (7-12) (substantive benchmark range)
7	£24,294	£12.63	
8	£24,702	£12.84	
9	£25,119	£13.06	
10	£25,545	£13.28	
11	£25,979	£13.50	
12	£26,421	£13.73	LC1 (13-17) (above substantive range)
13	£26,873	£13.97	
14	£27,334	£14.21	
15	£27,803	£14.45	
16	£28,282	£14.70	
17	£28,770	£14.95	LC2 (18-23) (below substantive range)
18	£29,269	£15.21	
19	£29,777	£15.48	
20	£30,296	£15.75	
21	£30,825	£16.02	
22	£31,364	£16.30	
23	£32,076	£16.67	LC2 (24-28) (substantive benchmark range)
24	£33,024	£17.16	
25	£33,945	£17.64	
26	£34,834	£18.10	
27	£35,745	£18.58	
28	£36,648	£19.05	

SCP	1 April 2023		Scale Ranges
	£ per annum	* £ per hour	Based on SCP
29	£37,336	£19.41	LC2 (29-32) (above substantive benchmark range)
30	£38,223	£19.87	
31	£39,186	£20.37	
32	£40,221	£20.90	
33	£41,418	£21.53	LC3 (33-36) (below substantive range)
34	£42,403	£22.04	
35	£43,421	£22.57	
36	£44,428	£23.09	
37	£45,441	£23.62	LC3 (37-41) (substantive benchmark range)
38	£46,464	£24.15	
39	£47,420	£24.65	
40	£48,474	£25.19	
41	£49,498	£25.73	
42	£50,512	£26.25	LC3 (42-45) (above substantive benchmark range)
43	£51,515	£26.77	
44	£52,752	£27.42	
45	£54,017	£28.08	
46	£55,325	£28.76	LC4 (46-49) (below substantive range)
47	£56,648	£29.44	
48	£57,854	£30.07	
49	£59,418	£30.88	
50	£60,856	£31.63	LC4 (50-54) (substantive benchmark range)
51	£62,323	£32.39	
52	£64,335	£33.44	
53	£66,341	£34.48	
54	£68,356	£35.53	

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
55	£70,385	£36.58	LC4 (55-62) (above substantive benchmark range)
56	£72,388	£37.62	
57	£74,417	£38.68	
58	£76,405	£39.71	
59	£78,290	£40.69	
60	£80,216	£41.69	
61	£82,188	£42.72	
62	£84,214	£43.77	

* Hourly Rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours. Please note that these hourly rates differ from those published by NJC for Principal Authorities as the calculation basis differs.

© NALC 2023

Whitchurch on Thames Parish Council

PRECEPT FORM 2024/25

To: South Oxfordshire District Council
(being the Council of the district in which the above named Town/Parish is situated)

You are hereby directed to pay Whitchurch on Thames Parish Council,

to meet the expenses payable by the Town/Parish Council, the sum of £28,163.72
(amount in words: Twenty-eight thousand, one hundred and
sixty-three pounds and seventy-two pence pounds)

Or tick this box if no precept is required

Please note all amounts requested will be rounded to the nearest whole pound

Payment to be made (PLEASE ADD OR AMEND AS REQUIRED):

Bank Name: Lloyds Bank

Sort Code: 30-96-96

Account Number: 50307360

AUTHORISED at the Town/Parish Council meeting held on 14/12/23 (date)

Signed



Designation

RFO, Clerk

Parish Name

Whitchurch on Thames Parish Council

Clerk Contact Details

J Yamamoto

11 Hillside

Hardwick Road

Whitchurch on Thames

RG8 7HL

Telephone no.

07876 714906

E-mail

parishclerk.whitchurchonthames@gmail.com

Please return the completed form by email to parish.precepts@southandvale.gov.uk
or by post to: Finance Team, South Oxfordshire District Council, Abbey House,
Abbey Close, Abingdon, OX14 3JE no later than **15 January 2024**.

Customer Name: Whichurch

Address: Willag + Green

East Ferry Lane

R58 7ES

Email:

Tel:

Date: 2/11/23

Job Name/Location:

Tea-Hut

DEMOLITION

Job Description.

TO DEMOLITION OLD TEA HUT CLEAR AN AREA

WE WILL BE USING HPT FOR SHIP HIRE TO TAKE AWAY WASTE FROM DEMOLITION

11,000 SHIP HIRE

10,000 CLEARANCE LABOUR

TOTAL COST

Estimated Job Cost: £ 23,000 Estimated by DS

This estimate is for completing the work described above. It is solely based on our evaluation and does not include material price increases and decreases or additional labour and or materials that may be needed should unforeseen problems or adverse weather developments, following the start of the job



GORING GAP ELECTRICAL SERVICES

5 December 2023

For: for Whitchurch-on-Thames Village Green Tea Hut
attn. Frances Parkes

Work requested: Disconnect power to outgoing Tea Hut and make the connection safe for potential future use

QUOTE

Please Note: All materials include VAT from suppliers. Labour is not eligible for VAT

Materials

2x Termination housing
2x SWA glands

Labour

As above

Total

£84.00

The above Quote is valid for 30 days. Please sign one copy or notify by email to indicate your acceptance or requesting modification as applicable. The work will start on a date to be agreed.

For Goring Gap Electrical Services:

Jonathan Hart
NICEIC Registered #EPP34437



Customer's Acceptance:

Date:

Please note the following:

Any additional work not described above or re-work due to requirements changed by the Customer or that is found to be necessary specifically for safety or required by BS7671 (18th Ed. Amdt.2 2022) Requirements for Electrical Installations will be notified to the customer where possible in advance and will be charged at £50 per man-hour plus materials.

- Customer acknowledges the work may involve disturbance to carpets, floorboards, plastering and surface decorative finishes etc.
- Customer to be advised if unreasonable issues arise or resolutions appear impracticable.
- Customer will make reasonable endeavour to remove mobile furniture and items before work in each affected room or additional time may be chargeable.
- Preferred location of new or added accessories to be confirmed by Customer beforehand where possible.
- Removal of your old items will be subject to OCC trade waste disposal and related time charges: (min.£120)

Warranty

Contractor will arrange remedy of defects in work or materials notified by Customer to and agreed by Contractor within six (6) months from Completion with the following exceptions:

- Wear and tear or deterioration caused by neglect or accidental damage
- Defects caused by person(s) or event(s) beyond the control of Contractor
- Alterations other than rectification or maintenance work performed by Contractor
- Materials defects covered otherwise by manufacturer warranty, with any related remedial work undertaken after the initial 6-month labour warranty period being chargeable to Customer

In addition, warranty of work quality is underwritten at no extra charge by the NICEIC "Platinum Promise" scheme: please visit <https://niceic.com/about-us/complaints/platinum-promise/> for details

Liability

Contractor shall not be liable for

jh@goringgapelectrical.co.uk

Commercial In Confidence

www.goringgapelectrical.co.uk

3 CLEVEMEDE, GORING-ON-THAMES, READING, BERKS, RG8 9BU.
TEL: 01491 875557 OR 07815 011619



GORING GAP ELECTRICAL SERVICES

- Loss of use, reduction in value, inconvenience or other economic or consequential loss caused by defective work by or materials supplied by Contractor
- Any event caused by person(s) or event(s) beyond the control of Contractor
- Any claim by Client of value in excess of the total of any amount(s) paid by Customer to Contractor or the total value of this Quote whichever is the lesser
- Any claim not covered otherwise by Contractor's Business and Public Liability insurance.

Payment

- **Invoices** are based on above quoted basis, and are due upon presentation. Late payments may be subject to additional charges.
- Where Customer elects to have the work undertaken in stages, Contractor reserves the right to present interim invoices on a stage or monthly basis.
- Materials supplied remain the property of Contractor until paid for in full; any restocking charges imposed by suppliers for materials ordered by or on behalf of Customer but returned will be chargeable to Customer; any returned items not in fully returnable condition will be chargeable to Customer
- **Bank details:** Please remit as follows:
by Cheque (payable to Goring Gap Electrical Services)
or Bank Transfer to:
Santander, Bootle, Merseyside, L30 4GB
Sort Code 09-01-53 Account 63163980, GORING GAP ELECTRICAL SERVICES MR J HART SO TRADING

Cancellation

Contractor or Customer may cancel the order at any stage without notice or penalty, excepting that all materials or labour charges incurred up to the date of cancellation or consequent to materials returns will be chargeable to Customer. Cancellation shall be notified to the other party in writing by email and copy sent by recorded delivery mail.